



BOROUGH OF BERLIN
MUNICIPAL BUILDING
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009

REGULAR MEETING MINUTES

THURSDAY, SEPTEMBER 9, 2021 – 7:00 PM

CALL TO ORDER AND FLAG SALUTE

Mayor Rick Miller called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

SUNSHINE NOTICE

Mayor Miller stated that adequate notice of this meeting had been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier-Post and posted on the Borough Hall Bulletin Board showing the said meeting's date, place, and time.

ROLL CALL

Councilman Len Badolato – PRESENT
Councilwoman Patricia Cummings – PRESENT
Councilman Keith Hohing – PRESENT
Councilman Jake Miller – PRESENT
Councilman Andrew Simone – PRESENT
Council President Jim Pearce – PRESENT
Mayor Rick Miller – PRESENT

Also, Present: Howard Long, Solicitor
Michaela Bosler, Municipal Clerk
Debra DiMattia, CFO/Acting Administrator
Millard Wilkinson, Police Chief

APPROVAL OF MINUTES:

August 12, 2021 Workshop Meeting
August 12, 2021 Regular Meeting
August 12, 2021 Executive Session

Badolato abstained from approval of the Regular Meeting of August 12, 2021.
Hohing abstained from approval of the Workshop Meeting, Regular Meeting, and Executive Session of August 12, 2021.

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Miller motioned to approve the minutes. Cummings seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

COUNCIL REPORTS

- BUILDINGS, PARKS, & RECREATION – Councilman Len Badolato reported that the contractor who installed the camera and lighting app for the Community Center has been contacted to help repair. He reported that Atlantic City Electric has received the cover plates missing on the light posts in the center of town, and will be installing them within the next week. He reported he is working on getting the traffic calming plan together with NJDOT. NJDOT has asked for a light study to be done, and will incur the costs to have that done.
- PUBLIC WORKS, STREETS & ROADS - Councilman Andrew Simone reported that everything is status quo for the Public Works Department. He reported for streets and roads there is no full report for this month either. He reported he will be meeting with the Engineer to get work schedules together to complete current projects. Thanked Mayor and Council for their ability to work together
- WATER & SEWER - Councilwoman Patricia Cummings reported Phase I of the water meter replacement is complete. 62 utility mark out request were completed. All routine maintenance at both water plants were completed. 1 chemical feed pump was repaired and put back in service. Fire hydrant flushing will start on October 4th. For sewer, completed all routine monthly maintenance at our 10 pump stations. Completed all routine monthly maintenance on our 10 emergency backup generators at the sewer pump stations. Emergency generator at Lake Worth Pump Station was repaired and put back in service. Phase I of the sewer pump station SCADA installation is complete.
- PUBLIC SAFETY – Council President Pearce reported the Fire Department responded to 57 calls for service and continued to receive their training on Tuesday nights. Announced that everyone has been invited to the Gibbsboro’s 9/11 Memorial Service. OEM supported flood areas affected by Hurricane Ida, assisted with Spring Oaks Assisted Living, and will be holding a tabletop drill for all public safety departments. EMS answered 264 calls; 123 of those calls were within Berlin Borough. Police Department handled a total of 1,358 calls. The Police department successfully found out who did various vandalism in town and who had been breaking into cars. Asked the residents not to leave valuables in their cars. The No Need To Speed Campaign focused on Ridgeview and Glenview Avenue. Coordinated with Pine Hill Police Department to reduce speeding on Clementon Road. The governing body will be executing a Memorandum of Agreement with the PBA #362.
- COMMUNICATION – Councilman Keith Hohing reported that they, along with the IT Provider for the Borough, will be implementing security awareness training. The website has been updated to include a Do Not Knock Registration form for residents to sign up through.

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Further reported he attended various committee meetings. He reported that the Borough is still working out various issues with the new 8x8 phone system.

- FINANCE – Chairman Jake Miller reported the revenues collected during the month. Reported he was part of the Berlin Fire Bike Team send off.
- SOLICITOR – Solicitor Howard Long had nothing to report.
- MAYOR – Mayor Rick Miller reported that the Do Not Knock Registration only works if the solicitors going door to door come to Borough Hall to receive the proper permit, and that residents should ask to see the proper permits. If they do not have the permits, they should contact the Police Department. Thanked Councilman Hohing for updating the form. He reported that the Gibbsboro American Legion Hall invited them to participate in their 9/11 Memorial Service. With regards to the Hurricane Ida, thanked OEM and Emergency Services for their prompt and preparedness, and reported that after the departments found Berlin to be safe, they went to assist other towns who were not so lucky. Reported that they had the Exit Conference for the 2020 audit, and there were no findings, and thanked the CFO and Finance Committee.

Pearce motioned to approve the monthly reports. Cummings seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

UNFINISHED BUSINESS

- ORD. 2021-11 AN ORDINANCE AMENDING SALARY ORDINANCE 2019-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”

Miller motioned to open the public hearing on Ordinance 2021-11. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Pearce motioned to close the public hearing on Ordinance 2021-11. Cummings seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Hohing motioned to adopt Ordinance 2021-11. Simone seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

- ORD. 2021-12 AN ORDINANCE AUTHORIZING THE BOROUGH OF BERLIN TO RELEASE THE AFFORDABILITY CONTROLS FOR CERTAIN UNITS LOCATED IN CARRIAGE STOP APARTMENTS, BLOCK 2406, LOT 24

Pearce motioned to open the public hearing on Ordinance 2021-12. Miller seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

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Cummings motioned to close the public hearing on Ordinance 2021-12. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.
Simone motioned to adopt Ordinance 2021-12. Miller seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

- ORD. 2021-13 AN ORDINANCE AMENDING CHAPTER 9 OF THE RULES AND REGULATIONS THE OPERATION AND GOVERNMENT OF THE BERLIN BOROUGH POLICE DEPARTMENT THROUGH THE ADOPTION CERTAIN AMENDMENTS TO THE MANUAL ENTITLED "BERLIN BOROUGH POLICE DEPARTMENT RULES AND REGULATIONS"

Hohing motioned to open the public hearing on Ordinance 2021-13. Cummins seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Pearce motioned to close the public hearing on Ordinance 2021-13. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Simone motioned to adopt Ordinance 2021-13. Cummings seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

NEW BUSINESS

- ORD. 2021-14 AMENDING ORDINANCE 2021:11 ESTABLISHING SALARIES

Mayor Miller stated this is the first reading and introduction; the public hearing for Ordinance 2021-14 will be on October 14, 2021 at 7:00 PM.

Pearce motioned to introduce Ordinance 2021-14. Hohing seconded the motion with all members present voting in favor in a Roll Call Vote.

RESOLUTIONS

The Mayor stated the following resolutions are to be approved as a consent agenda. Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. No resolutions were removed from the consent agenda.

- RES. 2021:119 RESOLUTION APPROVING CHANGE ORDER #1 FOR THE WATER METER REPLACEMENT PROJECT – PHASE I
- RES. 2021:120 RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF BERLIN TO COMPLETE AND SUBMIT A LETTER OF ENDORSEMENT FOR APPLICATIONS TO APPLY FOR AND SITE, WITHIN BOROUGH APPROVED AND APPROPRIATELY ZONED AREAS, FOR RECREATIONAL CANNABIS DISPENSARY FACILITIES
- RES. 2021:121 RATIFYING THE APPOINTMENT OF DEPUTY REGISTRAR – RACHEL VON DER

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- RES. 2021:122 GOVERNING BODY CERTIFICATION OF ANNUAL MUNICIPAL AUDIT FOR CALENDAR YEAR 2020
- RES. 2021:123 AUTHORIZING THE PURCHASE OF ONE (1) PIERCE FIRE APPARATUS THROUGH HGAC COOPERATIVE PURCHASING PROGRAM UNDER CONTRACT FS12-19
- RES. 2021:124 PAYMENT OF BILLS – SEPTEMBER 2021
- RES. 2021:125 RESOLUTION TO CANCEL TAXES ON BOROUGH OWNED PROPERTY LOCATED AT 79-81 S. WHITE HORSE PIKE FROM MAY 7, 2021 THROUGH THE PRESENT
- RES. 2021:126 RESOLUTION OF THE BOORUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE TAX REFUND OF \$1,689.98 FOR BLOCK 2201.02 LOT 9 DUE TO OVERPAYMENT
- RES. 2021:127 APPOINTMENT OF PROJECT COORDINATOR – WILLIAM BEHNKE
- RES. 2021:128 RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BERLIN AUTHORIZING THE APPROVAL AND RATIFICATION OF A MEMORANDUM OF AGREEMENT BETWEEN THE BOROUGH OF BERLIN AND THE SOUTHERN CAMDEN COUNTY PBA LOCAL #362
- RES. 2021:129 RESOLUTION AUTHORIZING THE RELEASE OF SUBDIVISION BOND NO. 327-012-715 FROM BERLIN MULTI FAMILY, L.L.C. ISSUED BY LIBERTY MUTUAL INSURANCE COMPANY FOR THE SITE IMPROVEMENTS FOR NEXUS – THE VILLAGE AT BERLIN, EXPRESSLY CONDITIONED UPON ACCEPTANCE OF A MAINTENANCE BOND AND POSTING OF AN ESCROW

Pearce motioned to open the meeting for public comment on the resolutions. Miller seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Pearce motioned to close the meeting for public comment on the resolutions. Cummings seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Pearce motioned to approve the consent agenda. Hohing seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

PRIVILEGE OF THE FLOOR

Pearce motioned to open the meeting to the public for privilege of the floor. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.

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- Donna Mauer – 21 Hillcroft Rd – Commented that Hillcroft Road is in need of repaving.
- Kathleen Healy – 34 Hillcroft Rd – Commented that Hillcroft Road is in need of repaving.
- Ed Healy – 34 Hillcroft Rd – Commented that Hillcroft Road is in need of repaving.
- Jennifer LaFontain Adair – Questioned if there is any code or ordinance that prohibits use of fireworks on Simone Farm.

Badolato motioned to close the meeting to the public for privilege of the floor. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.

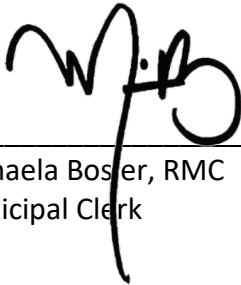
GOOD OF THE ORDER

- Councilman Pearce – Thanked the Solicitor and Acting Administrator for their hard work with the PBA contract.

ADJOURN

Pearce motioned to adjourn the meeting at 7:53 PM. Miller seconded the motion with all members present voting in favor in a Voice Vote.

Minutes respectfully submitted by:



Michaela Bosler, RMC
Municipal Clerk