CALL TO ORDER AND FLAG SALUTE
Mayor Miller called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

SUNSHINE NOTICE
Mayor Miller stated that adequate notice of this meeting had been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier-Post and the Philadelphia Inquirer, and posted on the Borough Hall Bulletin Board showing the said meeting's date, place, and time.

OATHS OF OFFICE
Patricia Cummings was sworn in as Councilwoman by Solicitor Howard Long, Esq.; Her daughter, Alexis Souza held the Bible.

Jacob Miller was sworn in as Councilman by Solicitor Howard Long, Esq.; His wife, Robin Miller, and children, Jacob and Olivia Miller, held the Bible.

ROLL CALL
Councilman Len Badolato – PRESENT
Councilwoman Patricia Cummings – PRESENT
Councilman Keith Hohing – PRESENT
Councilman Jake Miller – PRESENT
Councilman Jim Pearce – PRESENT
Councilman Andrew Simone – PRESENT
Mayor Rick Miller – ABSENT

Also, Present: Howard Long, Solicitor
Debra DiMattia, CFO/Acting Administrator
Michaela Bosler, Municipal Clerk
Millard Wilkinson, Police Chief

RES. 2022:001 APPOINTMENT OF COUNCIL PRESIDENT – JAMES PEARCE
Miller motioned to approve Resolution 2022:001. Hohing seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

RES. 2022:002 APPOINTMENT OF HOWARD C. LONG, JR., ESQUIRE, FROM THE FIRM WADE, LONG, WOOD, & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR THE YEAR 2022

Pearce motioned to approve Resolution 2022:002. Badolato seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

APPOINTMENT OF PLANNING BOARD MEMBERS
The Mayor nominated the following individuals to be appointed to new terms for Planning Board members:

- Michael McGowan Class II 1/1/2022 – 12/31/2022
- Councilman Andrew Simone Class III 1/1/2022 – 12/31/2022
- Jeannie Schumacher Class IV 1/1/2022 – 12/31/2025
- Eric Hahn Alternate, Class IV 1/1/2022 – 12/31/2023

The Mayor recognized the following individuals and their existing appointments to the Planning Board:

- Rick Miller Class I 1/1/2020 – 12/31/2023
- Thomas Dulin Class IV 1/1/2021 – 12/31/2024
- Ken Ryker Class IV 1/1/2021 – 12/31/2024
- Dan Pomponio Class IV 1/1/2019 – 12/31/2022
- Michael Foster Class IV 1/1/2019 – 12/31/2022
- Fran Ballak Class IV 1/1/2020 – 12/31/2023
- Harry Earle Alternate, Class IV 1/1/2021 – 12/31/2022

Cummings motioned to appoint the new members of the Planning Board. Pearce seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPOINTMENT OF COUNCIL COMMITTEES
The Mayor nominated the Council Committees for the year 2022:

- Buildings, Parks & Recreation Chairman Len Badolato
  Co-Chairs Andy Simone & Patricia Cummings
- Public Works, Streets & Roads Chairman Andy Simone
  Co-Chairs Patricia Cummings & Len Badolato
- Water & Sewer Chairman Patricia Cummings
  Co-Chairs Len Badolato & Andy Simone
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- Public Safety
  Chairman Jim Pearce
  Co-Chairs Keith Hohing & Jake Miller

- Finance
  Chairman Jake Miller
  Co-Chairs Jim Pearce & Keith Hohing

- Communications
  Chairman Keith Hohing
  Co-Chairs Jake Miller & Jim Pearce

Miller motioned to approve the Council Committees for 2022. Pearce seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPOINTMENT OF BOROUGH OFFICIALS
The Mayor nominated the following individuals as Borough Officials for the year 2022:

- Treasurer
  Stacey DiVello 1/1/2022 – 12/31/2022

- Fire Official
  William Behnke 1/1/2022 – 12/31/2022

- Fire Safety Inspector
  Joe Cornforth 1/1/2022 – 12/31/2022

- Fire Safety Inspector
  Dennis Rosenbaum 1/1/2022 – 12/31/2022

- Fire Chief
  Michael Kernan 1/1/2022 – 12/31/2022

- Zoning Official
  Wayne Hans 1/1/2022 – 12/31/2022

- Deputy EMC
  Fred Tuttle 1/1/2022 – 12/31/2022

- Deputy EMC
  Craig Falstick 1/1/2022 – 12/31/2022

- P.A.C.O.
  Debra DiMattia 1/1/2022 – 12/31/2022

- Property Maintenance
  Vince DeMatteo 1/1/2022 – 12/31/2022

Simone motioned to appoint the above listed individuals as Borough Officials for the year 2022. Cummings seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPOINTMENT OF JIF COMMISSIONER AND COORDINATOR
The Mayor nominated the following individuals as JIF Commissioner and Coordinator for the year 2022:

- JIF Fund Commissioner
  Millard Wilkinson, Jr. 1/1/2022 – 12/31/2022

- JIF Safety Coordinator
  Millard V. Wilkinson 1/1/2022 – 12/31/2022

Pearce motioned to appoint the above listed individuals as JIF Commissioner and Coordinator for the year 2022. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.
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APPOINTMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES  
The Mayor nominated the following individuals as CDBG Representatives for the year 2022:

- C.D.B.G. Coordinator: Councilman Andy Simone  
  1/1/2022 – 12/31/2022
- C.D.B.G. Alternate: Debra DiMattia  
  1/1/2022 – 12/31/2022

Badolato motioned to appoint the above listed individuals as CDBG Representatives for the year 2022. Cummings seconded the motion, which passed with all members present voting in favor in a Voice Vote.

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR YEAR 2022  
The Mayor recognized the following individuals as department heads for the year 2022:

- CMFO/Administrator: Debra DiMattia
- Municipal Clerk/Registrar: Michaela Bosler
- Chief of Police: Millard V. Wilkinson
- Project Coordinator: William Behnke
- Emergency Mgt. Coordinator: Rushi Pandya
- Ambulance Captain: Lou DeMarco
- DPW Superintendent: John Allsebrook
- Tax Assessor: Theresa Stagliano
- Tax Collector: Leigha Bogdanowicz
- Construction Official: Edward Toussaint
- Electrical Inspector: Sal Catalina
- Fire Sub Code Inspector: Ron Snyder
- Housing Inspector: Edward Toussaint

APPOINTMENT OF HISTORIC PRESERVATION COMMISSION  
The Mayor nominated the following individuals to be appointed to new terms for Historic Preservation Commission members:

- Councilman Len Badolato: Council Liaison  
  1/1/2022 – 12/31/2022
- Michelle Secrest: Class C  
  1/1/2022 – 12/31/2025
- Gail Mottershead: Class C  
  1/1/2022 – 12/31/2025
- Lisa Doris: Alternate, Class C  
  1/1/2022 – 12/31/2023
- Karina Evers: Alternate, Class C  
  1/1/2022 – 12/31/2023

The Mayor recognized the following individuals and their existing appointments to the Historic Preservation Commission:

- Tina Hoffman: Class C  
  1/1/2019 – 12/31/2022
- Hal Taylor: Class C  
  1/1/2020 – 12/31/2023
- Jose Hernandez: Class C  
  1/1/2020 – 12/31/2023
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- Tracy Salvatore  
  Class C  
  1/1/2020 – 12/31/2023
- Luke Evers  
  Class C  
  1/1/2021 – 12/31/2024
- Millard Wilkinson Jr  
  Advisor  
  Mayor Emeritus

Badolato motioned to appoint the new members of the Historic Preservation Commission. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPOINTMENT OF BOARD OF HEALTH
The Mayor nominated the following individuals to be appointed to new terms for Board of Health members:
- Councilman Keith Hohing  
  Council Liaison  
  1/1/2022 – 12/31/2022

The Mayor recognized the following individuals and their existing appointments to the Board of Health:
- Dan Molnar  
  Member  
  1/1/2021 – 12/31/2023
- Christina Miller  
  Member  
  1/1/2021 – 12/31/2023

Miller motioned to appoint the new members of the Board of Health. Pearce seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPOINTMENT OF LIBRARY TRUSTEES
The Mayor nominated the following individuals to be appointed to new terms for Library Board of Trustees:
- Deanna Schuenemann  
  Trustee  
  1/1/2022 – 12/31/2026

The Mayor recognized the following individuals and their existing appointments to the Library Board of Trustees:
- Nancy Grover  
  Trustee  
  1/1/2018 – 12/31/2022
- Corrine Dowdel  
  Trustee  
  1/1/2021 – 12/31/2025
- Mary K. Albertson  
  Trustee  
  1/1/2019 – 12/31/2023
- Kim Cunningham  
  Trustee  
  1/1/2019 – 12/31/2023
- Millard Wilkinson, Jr.  
  Trustee  
  1/1/2020 – 12/31/2024
- Tina Hoffmann  
  Trustee  
  1/1/2020 – 12/31/2024
- Mayor Rick Miller  
  Mayor
- Dr. Joseph Campisi  
  Berlin Community School Superintendent

Badolato motioned to appoint the new members of the Library Board of Trustees. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.
APPOINTMENT OF MUNICIPAL COURT OFFICIALS
The Mayor nominated the following individuals to be appointed to new terms for Municipal Court:
• Kristen McCrink, JMC  Judge  1/1/2022 – 12/31/2024
• Richard DeMichele  Prosecutor  1/1/2022 – 12/31/2022
• Francis Falkenstein  Public Defender  1/1/2022 – 12/31/2022
• Kelly Foster  Court Administrator  1/1/2022 – 12/31/2022

Pearce motioned to appoint Municipal Court officials. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPOINTMENT OF PROPERTY MAINTENANCE BOARD
The Mayor nominated the following individuals to be appointed to new terms for Property Maintenance Board:
• Len Badolato  Council Representative  1/1/2022 – 12/31/2022
• Mike Foster  Planning Board Representative  1/1/2022 – 12/31/2022
• Wayne Hans  Zoning Official  1/1/2022 – 12/31/2022
• Dan Molnar  Board of Health  1/1/2022 – 12/31/2022
• Carri Alper  Community Representative  1/1/2022 – 12/31/2022

Hohing motioned to appoint the new members of the Property Maintenance Board. Miller seconded the motion, which passed with all members present voting in favor in a Voice Vote.

APPROVAL OF MINUTES
DECEMBER 9, 2021  WORKSHOP MEETING
DECEMBER 9, 2021  EXECUTIVE SESSION
DECEMBER 9, 2021  REGULAR MEETING

Badolato motioned to approve the minutes. Cummings seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

RESOLUTIONS
The Mayor stated the following resolutions are to be approved as a consent agenda. Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

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• RES. 2022:008 APPOINTING STUART PLATT, ESQ. OF THE LAW FIRM OF THE PLATT LAW GROUP, FROM STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

• RES. 2022:009 APPOINTING ERI, CME & COLLIERS ENGINEERING AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

• RES. 2022:010 ADOPTING TEMPORARY BUDGET FOR THE YEAR 2022

• RES. 2022:011 SETTING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER, AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

• RES. 2022:012 ADOPTING THE CASH MANAGEMENT PLAN FOR THE YEAR 2022


• RES. 2022:014 ESTABLISHING MEETING DATES AND FORMAT FOR THE YEAR 2022

• RES. 2022:015 APPOINTING PHOENIX ADVISORS, LLC OF BORDENTOWN, NJ. AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR FOR DISCLOSURE AGENT SERVICES.

• RES. 2022:016 APPOINTING RHP TOWING, FROM ATCO, NJ AND LINDEN TOWING, FROM
LINDENWOLD, NJ TO BE THE AUTHORIZED TOWING COMPANIES FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

- RES. 2022:017 AWARDING CONTRACT TO JHARTE ASSOCIATES OF BERLIN AS THE MANAGED IT PROVIDER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022
- RES. 2022:018 APPOINTING THERESA STAGLIANO AS AUTHORIZED AGEND FOR TAX APPEALS
- RES. 2022:019 AUTHORIZING THE ADOPTION OF THE 2021 CAMDEN COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE
- RES. 2022:020 APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY GRANT PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL
- RES. 2022:021 APPOINTING DEBRA DIMATTIA AS PUBLIC AGENCY COMPLIANCE OFFICER

Simone motioned to open the meeting for public comment on the resolutions. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote. There were no comments from the public.

Pearce motioned to close the meeting for public comment on the resolutions. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Pearce motioned to approve the consent agenda. Miller seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

PRIVILEGE OF THE FLOOR
Badolato motioned to open the meeting to the public for privilege of the floor. Cummings seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Cummings motioned to close the meeting to the public for privilege of the floor. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

GOOD OF THE ORDER
- Councilwoman Cummings – Stated that it is an honor to serve the Berlin community and is grateful to work with everyone for another term.
- Councilman Miller – Thanked the residents and voters for electing him. Commented that he feels honored to work with such a hard working group of people, and is looking forward for another term.
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- Councilman Simone – Congratulated everyone on their new appointments and thanked those recognized in their existing appointments. Looking forward to the new year.
- Councilman Hohing – Thanked Mayor and Council, the residents for their vote of confidence, and stated he is looking forward to the upcoming year.
- Councilman Badolato – Thanked the Borough employees and departments for their continued service, especially during COVID. Thanked Mayor and Council for their help and support. Thanked his wife for continued support.
- Council President Pearce – Stated it is an honor to serve the Berlin community for many years, and is grateful for all of the Borough employees, professionals, and volunteers. Thanked everyone for their hard work.
- Mayor Miller – Commended the Borough employees on their hard work. Thanked public safety employees and volunteers for their services. Thanked all of the family members of Mayor and Council for their support. Congratulated Councilwoman Cummings and Councilman Miller on their newly elected terms of office.

ADJOURN
Pearce motioned to adjourn the meeting at 6:25 PM. Badolato seconded the motion with all members present voting in favor in a Voice Vote.

Minutes respectfully submitted by:

Michaela Bosler, RMC
Municipal Clerk