



BOROUGH OF BERLIN

WORKSHOP MEETING MINUTES

THURSDAY, JULY 14, 2022 – 6:30 PM

Mayor Miller called the meeting to order at 6:30 pm. He stated that adequate notice of this meeting had been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier-Post and The Philadelphia Inquirer and posted on the Borough Hall Bulletin Board showing the said meeting's date, place, and time.

Present: Councilmembers Badolato, Cummings, Miller, Simone, Pearce (arrived at 6:31 PM), and Mayor Miller

Absent: Councilman Hohing

Also, Present: Howard Long, Solicitor
Charleen Santora, Acting Administrator
Debra DiMattia, CFO
Michaela Bosler, Municipal Clerk

COUNCIL DISCUSSION:

The Administrator led a discussion regarding the expired leases of various properties. The Administrator and Solicitor will work together to draft up new lease terms for any expired ones.

The Administrator explained that Resolution 2022:092 pertains to all employees that hold commercial drivers licenses having to be entered into a federal clearing house for drug and alcohol testing, and that the appointment of a Designated Employer Representative (DER) is required by the JIF.

The Administrator led a discussion regarding an inquiry received over The Villages at Berlin apartment complex over the applying Title 39 (the motor vehicle code) to the private roads. The Solicitor commented that the application of Title 39 needs to be authorized by ordinance, and sent to the Borough Engineer for review.

The Administrator led a discussion regarding sea boxes, and how they have been appearing throughout Berlin Borough commercial and residential properties. The Fire Marshall commented that there is nothing in the borough's code that regulates the inspection, zoning requirements, or the number of sea boxes that are allowed on a property. The Solicitor commented that he prepared an ordinance for another town.

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The Administrator informed the governing body of the status of the Construction Office and setting up in person hours for residents to meet with the Zoning Official.

The Administrator discussed the lease for AT&T, and that they had overpaid in previous years and do not owe us money until October 2022. The Administrator further discussed that Verizon is looking to set up antennas on Chestnut and S. Franklin water towers. The Solicitor suggested to tell the water department to make sure it's not impacting the walk way.

Councilman Badolato discussed revising the zoning code to have mandatory signs for businesses along the downtown area of the White Horse Pike. The Solicitor commented that the zoning code needs to be amended by ordinance and to ask the Planning Board for their recommendations.

Councilman Badolato discussed the status of the Library's request for funds. The Solicitor informed the governing body that it is a policy call for them to make whether or not to give them additional funds, and suggested reviewing the shared service agreement that was signed in 2016 between the Borough and the Library.

EXECUTIVE SESSION

- RES. 2022:103 EXECUTIVE SESSION
 Item: Contract Negotiations and General Personnel Matters

Simone motioned to close the meeting to the public at 6:54 PM. Badolato seconded the motion with all members present voting in favor in a Voice Vote.

Pearce motioned to open the meeting to the public at 7:00 PM. Badolato seconded the motion with all members present voting in favor in a Voice Vote.

No action was taken in executive session. All members that were present before the executive session were present upon return to open session.

Meeting was adjourned at 7:00 PM and everyone transitioned to the courtroom.

Minutes respectfully submitted by:

Michaela Bosler, RMC
Municipal Clerk