

**BOROUGH OF BERLIN ECONOMIC DEVELOPMENT
COMMITTEE MINUTES**

April 12, 2016

Call to Order:

Flag Salute:

Sunshine Statement: This meeting is being held in compliance with the “open public meetings act” and has been duly noticed and published by law.

Roll Call:

Councilwoman Lynn Kupchik- Absent
Patricia Cummings- Present
Mike Latigona- Present
Kevin McHugh- Absent
Bob Suchowierski- Absent
James Knight - Absent
Carl Canfield Jr.- Absent
Marie Ryan- Absent
Roger Strong -Present
Bob Foster- Absent
Michael McGowan- Present
Michael Foster- Present
Genevieve Haldemen -Present

MINUTES:

Minutes from April 12, 2016

A motion to _____ the minutes from _____ 2016 was made by _____
and seconded by _____ Those eligible to vote all voted aye.

DISCUSSION:

Per Mike Latigona, Marie Ryan has resigned from EDC due to work commitments. Lynn Kupchik is no longer council rep for EDC. Mike Latigona will find out who is council rep for group or if group will report direct to Mayor Bilella. Mike Latigona to get the March 8th meeting minutes as well. Also Debbie Simone is no longer secretary for our group we will need to appoint someone to be the secretary. Mike Foster has volunteered and will be the secretary for the EDC group. Meeting minutes will be sent via email. Kevin McHugh has missed all meetings. We want to take a vote to have Kevin McHugh removed.

Mike Latigona made motion to have Kevin McHugh removed from EDC
Mike McGowan seconded the motion.

Vote:

Patricia Cummings-yes

Mike Latigona –yes

Roger Strong-yes

Genevieve Haldeman- yes

Mike Foster yes

Mike McGowan-yes

Since Marie Ryan is no longer part of EDC and she was Vice Chair we need to vote on new Vice Chair. Mike Latigona made motion for Mike McGowan as Vice Chair. Mike Foster seconded the motion.

Vote:

Patricia Cummings-yes

Mike Latigona-yes

Genevieve Haldeman-yes

Roger Strong-yes

Mike McGowan-yes

Mike Foster-yes

Jim Knight has missed 3 meetings. Rule is 3 consecutive missed meetings we can have member voted out and replaced. Roger Strong asked to see if he could speak with Jim Knight to see if Jim wants to be part of the EDC. Roger to follow back with Mike Latigona and the group after his conversation with Jim Knight.

Group mentioned 2 names as potential replacements for Marie's spot as well as Kevin McHugh's spots. Mike Foster mentioned Kevin Davis and Roger Strong mentioned Ron Francicioni.

Everyone received Carl's email about their duties to take pictures for the website.

Pictures that have been received:

-Comtek

-Vault and Comtek

-Borough Hall

Pictures we need or want to add

-CPA office?

-Roger to get picture of the Library

-Community Center Mike McGowan

- Community Groups
- Knights of Columbus
- Rotary
- VFW
- ICCA
- Berlin Business Association

Group thought it might be good to have a write up about the EDC on the EDC website. Mike Latigona to do the EDC write-up. Mike Latigona asked if everyone in the group could send him a profile picture as well as a little bio to be put on the EDC website.

Last item to be added to the site is property listings, as that will cost money.

Financial disclosure forms were mailed to all EDC members if you have not received one please go to the clerk's office at borough hall and request one. This will need to be completed no later than 4/30/16.

Old Business—Mike Foster asked about Rotary. Mike Foster to broker meeting between Rotary and Mike Latigona with the hope of having Mike Latigona speak at a rotary meeting.

CORRESPONDENCE:

ADJOURNMENT:

Mike Latigona_____made a motion to adjourn the meeting, _Mike McGowan_____seconded the motion.

Respectfully Submitted,

Mike Foster

Cc: Charleen Santora, RMC, Business Administrator

