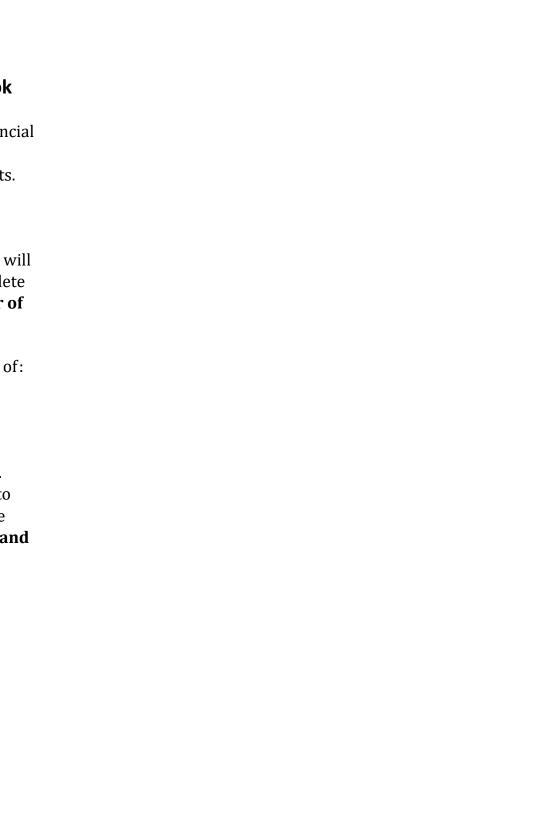
### **General Instructions to Complete the Annual Financial Statement Workbook**

- a) This workbook is composed of several individual worksheets to complete the Annual Financial Statement.
- b) It is designed to automatically calculate linked schedules from each of the data entry points.
- c) The individual spreadsheets containing formulas are locked to protect the formulas.
- d) Fill in only the gray sections of the worksheet.
- e) Begin by navigating to the "Key Inputs" tab.
  - Select the Municipality or County by clicking on the arrow on the right side of cell D8. This will populate the municipality/county and dates throughout the workbook. Continue to complete
- each of the fields in order to populate throughout the workbook. Enter the exact number of utilities and the utility types. Do not skip sets of utility pages.
- g) In all applicable signature lines insert the email address of the applicable official.

  The completed AFS must be submitted to the Division via the FAST portal with a file name of:
- h) xxxx\_afs\_20xx.xlsm (provide 4 digits municode and year). **It must be saved as a Macro-Enabled Workbook.**
- i) Only the Chief Financial Officer has access to the "Submit for Review" tab within the FAST portal.
- j) If copying data from a prior workbook, copy and use <u>Paste Values</u> to preserve formatting. On the Key Inputs tab, users can select "Standard" or "Expanded" for a variety of sections to
- reduce the number of unused pages throughout the document. The following sheets can be adjusted: 6, 6b, 9a, 10, 11, 12, 17a, 20, 35, and 37. **All sections are preset to "Standard" and should only be switched to "Expanded" if more pages are needed.**Ouick Guide:

https://www.nj.gov/dca/divisions/dlgs/pdf/FAST%20AFS%20Quick%20User%20Guide.pdf



### **Annual Financial Statement - Key In**

Municipal and County AFS Version 202

\*\*PLEASE NOTE: Many of the features on this page rely on the use of macros. Because of the nature of this f cause the screen to "shake" or "flash" momentarily. This is a byproduct of such functionality being run acros

Required Information	'flash" momentarily. This is a byproduct of such functionali  Responses and Data	,
nequired information	Responses and Data	
Name and County of Municipality	Berlin Borough, Camden County	<b>▼</b> *Counties w
Full Name of Municipality/County	BOROUGH OF BERLIN	
County of Municipality / County	CAMDEN	
Name of Municipality / County	BERLIN	
Туре	BOROUGH	
Federal ID #	21-6000085	
Governing Body Type	COUNCIL MEMBERS	
Address	59 South White Horse Pike	
Address		
Phone	(856) 767-777 ext. 313	
Fax	(856) 753-9122	
T dX	(000) 700-0122	Certificate #
01: ( 5:	D 1 4 BM W	
Chief Financial Officer	Debra A DiMattia	N-0593
Registered Municipal Accountant	Daniel M. DiGangi	
Year Ending	12/31/2	2021
DATES	Balance - January 1, 2021	
	Balance - December 31, 2021	
	Outstanding - January 1, 2021	
	Outstanding - December 31, 2021	
Year End	12/31/2021	
Next Year End	12/31/2022	
Budget Year	2022	
AFS Year	2021	
PY	2020	
· ·	2020	
D	7.400	
Population Last Census (2020)	7,489	
Net Valuation Taxable 2021	756,952,653	
Muni Code	0405	
SELECT FISCAL YEAR TYPE:	CALENDAR YEAR MUNICIPALITIES	
Calendar	ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2021	
	COUNTIES - JANUARY 26, 2022	
	MUNICIPALITIES - FEBRUARY 10, 2022	
	AS AT DECEMBER 31, 2021	
	Dec. 31, 2020	
	Dec. 31, 2021	
	Jan. 1, 2021	
	YEAR - 2020	
	YEAR - 2021	
	HOW MANY UTILITIES DOES THE ENTITY HAVE:	2
	UTILITY NAME(S)	
	WATER	
	SEWER	
UTILITY	3	

**UTILITY 5** 

**UTILITY** 6

PAGE COUNT - SELECT STANDARD OR EXPANDED:

## ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2021 (UNAUDITED)

POPULATION LAST CENSUS 7,489
NET VALUATION TAXABLE 2021 756,952,653
MUNICODE 0405

FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
COUNTIES - JANUARY 26, 2022
MUNICIPALITIES - FEBRUARY 10, 2022

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.							
ı	BOROUGH		of	BERLIN		, County of	CAMDEN
DO NOT USE THESE SPACES							
		Date	Examined By:				
	1		Preliminary Check				
	2				E	Examined	
complete, wei	I hereby certify that the debt shown on Sheets 31 to 34, 49 to 51 and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.						
					Signature	ddigangi@	bowman.cpa
					Title	Registered Mun	nicipal Accountan
,				troller, Auditor or Re	-	oal Accountant.)	
REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:  I hereby certify that I am responsible for filing this verified Annual Financial Statement, (which I have prepared) or (which I have not prepared) [eliminate one] and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.							
Further, I do				Debra A D		, a	m the Chief Financial
Officer, License	e# <u>N</u> BERLIN	0593	, of the		BOROUGH CAMDEN	I	of and that the
statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2021, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurance as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2021.							
S	ignature	ddimattia@b	erlinnj.org				
Т	itle	Chief Financ	ial Officer				
А	ddress	59 South	White Horse	Pike			
Р	hone Numbe	r	(856)	767-777 ext. 313			
Fax Number (856) 753-9122							

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

#### THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Account (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statement and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the **BOROUGH** of **BERLIN** as of as of December 31, 2021 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures, (except for circumstances as set forth below, no matters) or (no matters) [eliminate one] came to my attention that caused me to believe that the Annual Financial Statement for the year ended December 31, 2021 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

NONE	
	Daniel M. DiCangi
	Daniel M. DiGangi (Registered Municipal Accountant)
	(i togistoroa manorpar / tossamant)
	Bowman & Company LLP
	(Firm Name)
	601 White Horse Road
<u>-</u>	(Address)
	,
Certified by me	Voorhees, New Jersey 08043
Abia 24th days Marrah	(Address)
this 31th day March, 2022	(856) 435-6200
	(Phone Number)
	(
	(856) 782-2891
	(Fax Number)

# MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION BY CHIEF FINANCIAL OFFICER

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

#### CERTIFICATION OF QUALIFYING MUNICIPALITY 1. The outstanding indebtedness of the previous fiscal year is not in excess of 3.5%; All emergencies approved for the previous fiscal year did not exceed 3% of total 2. appropriations; The tax collection rate exceeded 90%; 3. 4. Total deferred charges did not equal or exceed 4% of the total tax levy; There were no "procedural deficiencies" noted by the registered municipal 5. accountant on Sheet 1a of the Annual Financial Statement; and There was no operating deficit for the previous fiscal year. 6. The municipality did not conduct an accelerated tax sale for less than 3 consecutive 7. years. 8. The municipality **did not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year. The current year budget **does not** contain a Levy or Appropriation "CAP" waiver. 9. 10. The municipality has not applied for Transitional Aid for 2022. 11. The municipality did not adopt a Special Emergency ordinance for COVID-related expenses or loss of revenue (N.J.S.A. 40A:4-53 (I) and (m)). The undersigned certifies that this municipality has complied in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5. **Municipality: BOROUGH OF BERLIN Chief Financial Officer:** Debra A. DiMattia Signature: ddimattia@berlinnj.org Certificate #: N-0593 Date: 3/31/2022

The undersigned certifies that this municipality does not meet item(s)			
of the criteria above and therefore does not qualify for local			
examination of its Budget in accordance with N.J.A.C. 5:30-7.5.			
	DODOLLOU OF DEDUN		
Municipality:	BOROUGH OF BERLIN		
	BOROUGH OF BERLIN		
Chief Financial Officer:	BOROUGH OF BERLIN		
Chief Financial Officer: Signature:	BOROUGH OF BERLIN		
Municipality: Chief Financial Officer: Signature: Certificate #:	BOROUGH OF BERLIN		

	21-6000085		
	Fed I.D. #	•	
	BOROUGH OF BERLIN		
	Municipality	•	
	CAMDEN		
	County	•	
	D 4 . 5 E.	Total and Otal Street	
	Report of Fe	ederal and State Final	
		Expenditures of Awa	rds
		Fiscal Year Ending:	December 31, 2021
	(1)	(2)	(3)
	Federal programs	(2)	(5)
	Expended	State	Other Federal
	(administered by	Programs	Programs
	the state)	Expended	Expended
TOTAL	\$ 38,905.99	\$ 422,673.04	\$
			y Title 2 U.S. Code of Federal Regulation ments) and OMB 15-08.
			ments) and OMB 13-00.
		Single Audit	
		Program Specific	Audit
		x Financial Stateme	nt Audit Performed in Accordance
		With Government	Auditing Standards (Yellow Book)
Note:	•	nd state funds expended d Code of Federal Regulation ngle audit threshold has be after 1/1/15. Expenditures a	en been increased to \$750,000
(1)	Report expenditures from federal p Federal pass-through funds can be (CFDA) number reported in the Sta	identified by the Catalog o	
(2)		ate aid (I.e., CMPTRA, En	m state government or indirectly from ergy Receipts tax, etc.) since there
(3)	Report expenditures from federal p from entities other than state gover	•	rom the federal government or indirectly
	ddimattia@berlinnj.org		3/31/2022
	Signature of Chief Financial Officer		Date

### **IMPORTANT!**

### **READ INSTRUCTIONS**

### **INSTRUCTIONS**

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality of if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

### **CERTIFICATION**

		o "utility fund" on the books of		
utility owned ar	nd operated by the	BOROUGH	_of	BERLIN
County of	CAMDEN	during the year 2021 and	that sheets	40 to 68 are unnecessary.
I have the	erefore removed from t	his statement the sheets perta	aining only	to utilities.
		Name		
		Title		
(This mus Municipal Acco		ef Financial Officer, Comptrol	ler, Auditor	or Registered
MUN	NICIPAL CERTIFIC	ATION OF TAXABLE PI	ROPERTY	AS OF OCTOBER 1, 2021
Cer	rtification is hereby mad	de that the Net Valuation Taxa	able of prop	perty liable to taxation for
the tax ye	ear 2022 and filed with	the County Board of Taxation	on Januar	y 10, 2022 in accordance
with the re	equirement of N.J.S.A.	54:4-35, was in the amount of	of \$	771,829,825.00
				axassessor@berlinnj.org
			SIGN	ATURE OF TAX ASSESSOR
				BOROUGH OF BERLIN
				MUNICIPALITY
				CAMDEN
				COUNTY



# POST CLOSING TRIAL BALANCE - CURRENT FUND

AS AT DECEMBER 31, 2021

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C" -- Taxes Receivable Must Be Subtotaled

Title of Account		Debit	Credit
CASH		5,876,869.12	
INVESTMENTS			
DUE FROM/TO STATE - VETERANS AND SENIO	OR CITIZENS	-	14,170.39
Receivables with Full Reserves:			
TAXES RECEIVABLE:			
PRIOR	16,218.42		
CURRENT	373,276.19		
SUBTOTAL		389,494.61	
TAX TITLE LIENS RECEIVABLE		98,752.64	
PROPERTY ACQUIRED FOR TAXES		-	
CONTRACT SALES RECEIVABLE		-	
MORTGAGE SALES RECEIVABLE		-	
DUE FROM SEWER OPERATING FUND		0.63	
DEFERRED CHARGES:			
EMERGENCY			
SPECIAL EMERGENCY (40A:4-55)		-	
DEFICIT		-	
Page Totals:		6,365,117.00	14,170.39

# POST CLOSING TRIAL BALANCE - CURRENT FUND (CONT'D)

AS AT DECEMBER 31, 2021

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C" -- Taxes Receivable Must Be Subtotaled

Title of Account	Debit	Credit
TOTALS FROM PAGE 3	6,365,117.00	14,170.39
APPROPRIATION RESERVES		762,129.90
ENCUMBRANCES PAYABLE		160,987.10
CONTRACTS PAYABLE		
TAX OVERPAYMENTS		1,141.63
PREPAID TAXES		284,785.62
DUE TO STATE:  MARRIAGE LICENCE		
DCA TRAINING FEES		1,258.00
LOCAL SCHOOL TAX PAYABLE		797,484.90
REGIONAL SCHOOL TAX PAYABLE		<u>-</u>
REGIONAL H.S.TAX PAYABLE		488,607.40
COUNTY TAX PAYABLE		90,000.00
DUE COUNTY - ADDED & OMMITTED		86,964.17
SPECIAL DISTRICT TAX PAYABLE		<u>-</u>
RESERVE FOR TAX APPEAL		-
RESERVE FOR MASTER PLAN		25,116.46
DUE TO LIBRARY		4,164.00
DUE OPEN SPACE FUND		115,214.83
DUE TRUST OTHER FUND		72,145.07
PAGE TOTAL	6,365,117.00	2,904,169.47
FAGL TOTAL	0,000,117.00	2,504,108.47
(Do not around add addition		

# POST CLOSING TRIAL BALANCE - CURRENT FUND (CONT'D)

AS AT DECEMBER 31, 2021

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C" -- Taxes Receivable Must Be Subtotaled

Title of Account		Debit	Credit
TOTALS FROM PAGE 3a		6,365,117.00	2,904,169.47
	SUBTOTAL	6,365,117.00	2,904,169.47 "
	JOBIOTAL	0,303,117.00	2,304,103.47
RESERVE FOR RECEIVABLES			488,247.88
DEFERRED SCHOOL TAX		5,091,870.54	
DEFERRED SCHOOL TAX PAYABLE		_	5,091,870.54
FUND BALANCE		-	2,972,699.65
			44.450.555.55
	TOTALS	11,456,987.54	11,456,987.54
/Do not o		-1 -14->	

(Do not crowd - add additional sheets)
Sheet 3a.1

# POST CLOSING TRIAL BALANCE - PUBLIC ASSISTANCE FUND

ACCOUNTS #1 AND #2 \*
AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
TOTALS		

<sup>\*</sup>To be prepared in compliance with Department of Human Services Municipal Audit Guide, Public Welfare, General Assistance Program.

# POST CLOSING TRIAL BALANCE FEDERAL AND STATE GRANTS

### AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
	000.040.07	
CASH	606,048.67	
GRANTS RECEIVABLE	403,029.91	
		_
DUE FROM/TO CURRENT FUND		
ENCUMBRANCES PAYABLE		12,421.96
		·
CONTRACTS PAYABLE		22,841.42
APPROPRIATED RESERVES		546,976.98
UNAPPROPRIATED RESERVES		426,838.22
TOTALS	1,009,078.58	1,009,078.58
(Do not crowd - add addit		

# POST CLOSING TRIAL BALANCE - TRUST FUNDS

(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
ANIMAL CONTROL TRUST FUND		
CASH	3,423.16	
DUE TO -Clerk Account		263.00
DUE TO STATE OF NJ		4.20
RESERVE FOR ANIMAL CONTROL TRUST FUND		1,255.98
ENCUMBRANCES		1,899.98
FUND TOTALS	3,423.16	3,423.16
ASSESSMENT TRUST FUND		
CASH	-	
DUE TO -		
RESERVE FOR:		
RESERVE FOR.		
FUND TOTALS	-	-
MUNICIPAL OPEN SPACE TRUST FUND		
CASH	356,948.15	
DUE CURRENT FUND	115,214.83	
RESERVE FOR FUTURE USE		472,162.98
FUND TOTALS	472,162.98	472,162.98
LOSAP TRUST FUND		
CASH	-	
FUND TOTALS	_	

# POST CLOSING TRIAL BALANCE - TRUST FUNDS (CONT'D)

(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
CDBG TRUST FUND		
CASH	-	
DUE TO -		
FUND TOTALS	-	-
ARTS AND CULTURAL TRUST FUND		
CASH	-	
FUND TOTALS		-
OTHER TRUST FUNDS	0.000.000.40	
CASH  DUE EDOM CAMPEN COUNTY	2,823,833.10	
DUE FROM DEVELOPERS	955.89	
DUE FROM DOLICE OUTSIDE SERVICES VENDORS	27,215.45	
DUE FROM CURRENT FUND	26,007.26	
DUE STATE OF NUL VICER	72,145.07	64 074 00
DUE STATE OF NJ - VCCB		61,371.26
VARIOUS RESERVES		2,888,785.51
OTHER TRUST FUNDS PAGE TOTAL  (Do not crowd - add addition	2,950,156.77	2,950,156.77

# POST CLOSING TRIAL BALANCE - TRUST FUNDS (CONT'D)

(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
Previous Totals	2,950,156.77	2,950,156.77
OTHER TRUST FUNDS (continued)		

# POST CLOSING TRIAL BALANCE - TRUST FUNDS (CONT'D)

(Assessment Section Must Be Separately Stated)
AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
Previous Totals	2,950,156.77	2,950,156.77
OTHER TRUST FUNDS (continued)		
TOTALS	2,950,156.77	2,950,156.77

## SCHEDULE OF TRUST FUND RESERVES

Amount Dec. 31, 2020

<u>Purpose</u>	Amount Dec. 31, 2020 per Audit <u>Report</u>	<u>Receipts</u>	<u>Disbursements</u>	Balance as at Dec. 31, 2021
Reserve for:				
Recreation Facilities	67,482.98		_	67,482.98
POAA	850.10	6.00		856.10
Accumulated Leave	130,000.00			130,000.00
Celebration	4,329.17		_	4,329.17
Payroll Deductions Payable	72,084.23	1,775,484.41	1,746,591.15	100,977.49
Net Payroll	-	2,275,604.81	2,275,604.81	
Affordable Housing	630,106.34	28,780.55	115,000.00	543,886.89
COAH Fees	5,037.38	0.06	_	5,037.44
Developers' Escrow Deposits	507,767.94	144,692.89	109,459.20	543,001.63
Municipal Alliance	9,237.45		1,345.00	7,892.45
Tax Title Lien Redemptions	37.80	568,933.55	293,542.73	275,428.62
Premiums Received				-
At Tax Sale	276,700.00	622,400.00	150,600.00	748,500.00
Recycling Funds	7,876.43	36,041.22	3,934.30	39,983.35
CDBG	2,329.16		1,392.24	936.92
Bid Bond	470.00			470.00
Security Deposits	6,043.85		_	6,043.85
Encumbrances	-	1,555.00	_	1,555.00
Public Defender	8,937.55	10,674.50	10,862.05	8,750.00
Performance Bonds	552,328.77	14,786.08	233,668.92	333,445.93
Storm Recovery	18,433.00		_	18,433.00
Investigation Funds	45.00		_	45.00
Uniform Fire Safety	2,762.10		_	2,762.10
Police Donation	5,986.24	3,918.00	4,783.24	5,121.00
Police Outside Services	3,724.70	94,721.96	80,179.77	18,266.89
Special Law Enforcement	19,427.46	6,042.84	27.00	25,443.30
Dill House Donations		8,000.00	7,863.60	136.40
			_	-
PAGE TOTAL	\$ 2,331,997.65 \$	5,591,641.87 \$	5,034,854.01 \$	2,888,785.51

## SCHEDULE OF TRUST FUND RESERVES (CONT'D)

Balance

Amount Dec. 31, 2020 per Audit

	Dec. 31, 2020			Balance
<u>Purpose</u>	per Audit <u>Report</u>	<u>Receipts</u>	<u>Disbursements</u>	as at <u>Dec. 31, 2021</u>
PREVIOUS PAGE TOTAL	2 224 007 65	5 501 641 97	5 024 954 04	2 000 705 51
PREVIOUS PAGE TOTAL	2,331,997.65	5,591,641.87	5,034,854.01	2,888,785.51
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PAGE TOTAL	\$ 2,331,997.65 \$	5,591,641.87 \$	5,034,854.01 \$	2,888,785.51

# Sheet 7

## ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash	Audit Balance		RECI	EIPTS				Balance
and Investments are Pledged	Dec. 31, 2020	Assessments and Liens	Current Budget				Disbursements	Dec. 31, 2021
Assessment Serial Bond Issues:	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
								-
								-
Assessment Bond Anticipation Note Issues:	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxxx
								_
								_
								_
								-
Other Liabilities								-
Trust Surplus								-
*Less Assets "Unfinanced"	xxxxxxxx	xxxxxxxx	xxxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxxx	xxxxxxxxx	xxxxxxxxx
								-
								-
								-
								-
	-	-	-	-	-	-	-	-

<sup>\*</sup>Show as red figure

# POST CLOSING TRIAL BALANCE -- GENERAL CAPITAL FUND

#### AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
Estimated Proceeds Bonds and Notes Authorized	1,526,214.00	xxxxxxxx
Bonds and Notes Authorized but Not Issued	xxxxxxxxx	1,526,214.00
	1 22 1 22 2 2 2	
CASH	1,694,963.81	
DUE FROM -NJDOT	23,531.40	
DUE FROM -		
FEDERAL AND STATE GRANTS RECEIVABLE		
DEFERRED CHARGES TO FUTURE TAXATION:		
FUNDED	8,656,744.02	
UNFUNDED	3,533,514.00	
DUE TO -		
PAGE TOTALS	15,434,967.23	1,526,214.00
(Do not crowd - add add		, ,

# POST CLOSING TRIAL BALANCE -- GENERAL CAPITAL FUND

#### AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
PREVIOUS PAGE TOTALS	15,434,967.23	1,526,214.00
	10,101,001	.,,
BOND ANTICIPATION NOTES PAYABLE		2,007,300.00
GENERAL SERIAL BONDS		8,609,000.00
TYPE 1 SCHOOL BONDS		-
LOANS PAYABLE		47,744.02
CAPITAL LEASES PAYABLE		-
RESERVE FOR CAPITAL PROJECTS		
IMPROVEMENT AUTHORIZATIONS:		
FUNDED		781,755.28
UNFUNDED		920,062.25
ENCUMBRANCES PAYABLE		191,962.27
CONTRACTS PAYABLE		1,138,627.80
RESERVE TO PAY BANS		
CAPITAL IMPROVEMENT FUND		130,203.00
DOWN PAYMENTS ON IMPROVEMENTS		
CAPITAL FUND BALANCE		82,098.61
	15,434,967.23	15,434,967.23

### **CASH RECONCILIATION DECEMBER 31, 2021**

	Cash		Less Checks	Cash Book	
	*On Hand	On Deposit	Outstanding	Balance	
Current	25,256.66	6,303,022.47	451,410.01	5,876,869.12	
Grant Fund		606,048.67		606,048.67	
Trust - Animal Control		4,369.04	945.88	3,423.16	
Trust - Assessment				-	
Trust - Municipal Open Space		356,948.15		356,948.15	
Trust - LOSAP				-	
Trust - CDBG				-	
Trust - Other	480.00	2,830,138.49	6,785.39	2,823,833.10	
Trust - Arts and Culture		,	,	-	
General Capital		1,699,670.81	4,707.00	1,694,963.81	
			·	-	
UTILITIES:					
Water Utility Operating	571,868.03	1,281,307.85	7,151.84	1,846,024.04	
Water Utility Capital		1,672,315.12		1,672,315.12	
Sewer Utlity Operating	138,633.77	536,742.73	4,950.00	670,426.50	
Sewer Utility Capital		1,095,764.03		1,095,764.03	
				<u>-</u>	
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				_	
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				-	
Total	736,238.46	16,386,327.36	475,950.12	16,646,615.70	

<sup>\*</sup> Include Deposits In Transit

#### **REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2021.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbook at December 31, 2021.

All "Certificates of Deposits", Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:	ddigangi@howman.cna	Title:	Registered Municipal Accountant

<sup>\*\*</sup> Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

## **CASH RECONCILIATION DECEMBER 31, 2021 (cont'd)**

#### LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

LIST BAINES AND AMOUNTS SUPPORTING	CASH ON DEPOSIT
epublic Bank:	
Current	5,958,863.7
Collector	950,207.4
Dog License	4,369.0
Open Space	356,948.1
Affordable Housing	522,768.9
COAH	19.9
Enforcement	30,950.0
Escrow Checking	528,601.1
Payroll	106,454.1
Investigation	175.9
Recreation	67,482.9
TTL	1,023,928.6
Trust Other	549,756.6
General Capital	1,699,670.8
Water Operating	1,281,307.8
Water Capital	1,672,315.1
Sewer Operating	536,742.7
Sewer Capital	1,095,764.0
•	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
PAGE TOTAL	16,386,327.3

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

## **CASH RECONCILIATION DECEMBER 31, 2021 (cont'd)**

### LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

PREVIOUS PAGE TOTAL	16,386,327.36
TOTAL PAGE	16,386,327.36

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

### MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2021	2021 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2021
Federal Grants:						-
Drive Sober or Get Pulled Over	3,800.00					3,800.00
American Rescue Plan		-	394,391.11	394,391.11		-
Seatbelt Click-it-or-Ticket Grant	775.00					775.00
Certified Local Government Grant	24,999.00					24,999.00
County Historic Preservation	25,088.00					25,088.00
FEMA Firefighter Assistance Grant			26,597.00	26,597.00		-
FEMA Safer Grant	71,985.00	101,680.00				173,665.00
State Grants:						-
Clean Communities Grant	-	16,160.99	16,160.99			-
Safe and Secure Communities Program	35,000.00	32,400.00	35,000.00			32,400.00
Body Armor Grant	-	1,604.89	1,604.89			-
Body Worn Camera Grant		14,266.00				14,266.00
Bulletproof Vest Grant	1,786.91					1,786.91
Recycling Tonnage Grant	-	10,802.83	10,802.83			-
NJDOT - 2019	75,000.00	75,000.00	75,000.00			75,000.00
NJDOT - 2021		210,000.00	183,750.00			26,250.00
Drunk Driving Enforcement Grant			3,650.11	3,650.11		_
						-
PAGE TOTALS	238,433.91	461,914.71	746,956.93	424,638.22	-	378,029.91

### MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Grant	Balance Jan. 1, 2021	2021 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2021
PREVIOUS PAGE TOTALS	238,433.91	461,914.71	746,956.93	424,638.22	-	378,029.91
Local Grants:						-
County DWI Grant			2,200.00	2,200.00		-
County Recreation Grant		25,000.00				25,000.00
						-
						-
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PAGE TOTALS	238,433.91	486,914.71	749,156.93	426,838.22	-	403,029.91

### MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE (cont'd)

Grant	Balance Jan. 1, 2021	2021 Budget Revenue Realized	Received	Other	Cancelled	Balance Dec. 31, 2021
PREVIOUS PAGE TOTALS	238,433.91	486,914.71	749,156.93	426,838.22	-	403,029.91
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TOTALS	238,433.91	486,914.71	749,156.93	426,838.22	-	403,029.91

Totals

Grant	Balance	Transferred from 2021 Budget Appropriations		Expended	Other	Cancelled	Balance
	Jan. 1, 2021	Budget Ap	Appropriation By 40A:4-87	Expended	Other	Caricelled	Dec. 31, 2021
Federal Grants:							-
US Forest Service Fire Assistance	573.20						573.20
Drive Sober or Get Pulled Over	1,580.00						1,580.00
Community Development Block Grant	5,000.00						5,000.00
Seatbelt Click-it-or-Ticket Grant	975.00						975.00
Volunteer Firefighter Assistance Grant	60,733.93			31,259.00			29,474.93
FEMA Safer Grant		101,680.00					101,680.00
Municipal Stormwater Regulation	2,132.40						2,132.40
County Historic Preservation	7,646.99			7,646.99			-
Certified Local Government Grant	86.50						86.50
State Grants:							-
Clean Communities	24,486.88		16,160.99	929.20			39,718.67
Safe and Secure Communities		142,200.00		142,200.00			-
Body Armor Grant		1,604.89					1,604.89
Body Worn Camera Grant			14,266.00	7,729.20			6,536.80
Bulletproof Vest Grant	0.20						0.20
Recycling Tonnage Grant	30,414.52	10,802.83		31,001.32			10,216.03
Alcohol Education and Rehabilitation Grant	2,804.43						2,804.43
PAGE TOTALS	136,434.05	256,287.72	30,426.99	220,765.71	-	-	202,383.05

Grant	Balance Jan. 1, 2021		from 2021 propriations Appropriation By 40A:4-87	Expended	Other	Cancelled	Balance Dec. 31, 2021
PREVIOUS PAGE TOTALS	136,434.05	256,287.72	30,426.99	220,765.71	-	-	202,383.05
State Grants:							-
New Jersey Department of Transportation - Locust	1,711.94						1,711.94
New Jersey Department of Transportation - 2019	16,988.45						16,988.45
New Jersey Department of Transportation - 2020	245,000.00			245,000.00			-
New Jersey Department of Transportation - 2021		285,000.00					285,000.00
Drunk Driving Enforcement Grant	16,470.86			804.20			15,666.66
Library Teacher Grant	67.74						67.74
Tischler Graphic Novel Grant	66.48						66.48
							-
Local Grants:							-
County DWI Grant	20.00						20.00
County Recycling Rebate Grant	72.66	25,000.00					25,072.66
							-
							-
							-
							-
							-
							-
PAGE TOTALS	416,832.18	566,287.72	30,426.99	466,569.91	-	-	546,976.98

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Grant	Balance Jan. 1, 2021	Transferred Budget App Budget		Expended	Other	Cancelled	Balance Dec. 31, 2021
PREVIOUS PAGE TOTALS	416,832.18	566,287.72	30,426.99	466,569.91	-	-	546,976.98
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PAGE TOTALS	416,832.18	566,287.72	30,426.99	466,569.91	-	-	546,976.98

			TE GIMINI				
Grant	Balance Jan. 1, 2021	Transferred Budget App Budget		Expended	Other	Cancelled	Balance Dec. 31, 2021
PREVIOUS PAGE TOTALS	416,832.18	566,287.72	30,426.99	466,569.91	-	_	546,976.98
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TOTALS	416,832.18	566,287.72	30,426.99	466,569.91	-	-	546,976.98

Totals

Grant	Balance	Transferred Budget App	from 2021 propriations	Received	Other	Balance
	Jan. 1, 2021	Budget	Appropriation By 40A:4-87			Dec. 31, 2021
PREVIOUS PAGE TOTALS	-	-	-	-	-	-
Federal Grants:						-
American Rescue Plan				394,391.11		394,391.11
FEMA Firefighters Assistance				26,597.00		26,597.00
FEMA Safer Grant				101,680.00	(101,680.00)	-
State Grants:						-
Clean Communities Program				16,160.99	(16,160.99)	-
Safe and Secure Communities Program				32,400.00	(32,400.00)	-
Body Armor Grant				1,604.89	(1,604.89)	-
Body Worn Camera Grant				14,266.00	(14,266.00)	-
Recycling Tonnage Grant	10,221.51			10,802.83	(21,024.34)	-
Alcohol Education and Rehabilitation Grant				285,000.00	(285,000.00)	-
New Jersey Department of Transportation - 2021				3,650.11		3,650.11
Drunk Driving Enforcement Grant						-
Local Grants:						-
County DWI Grant	2,200.00			2,200.00	(2,200.00)	2,200.00
County Recreation Grant				25,000.00	(25,000.00)	-
						-
						-
TOTALS	12,421.51	-	-	913,752.93	(499,336.22)	426,838.22

Sheet 12 Totals

## \*LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance - January 1, 2021	xxxxxxxxxx	xxxxxxxxx
School Tax Payable #	xxxxxxxxxx	728,199.94
School Tax Deferred (Not in excess of 50% of Levy - 2020 - 2021)	xxxxxxxxxx	3,371,664.00
Levy School Year July 1, 2021 - June 30, 2022	xxxxxxxxxx	8,279,715.00
Levy Calendar Year 2021	xxxxxxxxxx	
Paid	8,210,430.04	xxxxxxxxx
Balance - December 31, 2021	xxxxxxxxxx	xxxxxxxxx
School Tax Payable #	797,484.90	xxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2021 - 2022)	3,371,664.00	xxxxxxxxx
* Not including Type 1 school debt service, emergency authorizations-schools, transfer to  Board of Education for use of local schools.	12,379,578.94	12,379,578.94

<sup>#</sup> Must include unpaid requisitions.

### **REGIONAL SCHOOL TAX**

(Provide a separate statement for each Regional District involved)

	Debit	Credit
Balance - January 1, 2021	xxxxxxxxxx	xxxxxxxxx
School Tax Payable #	xxxxxxxxxx	
School Tax Deferred (Not in excess of 50% of Levy - 2020 - 2021)	xxxxxxxxxx	
Levy School Year July 1, 2021 - June 30, 2022	xxxxxxxxxx	
Levy Calendar Year 2021	xxxxxxxxxx	
Paid		xxxxxxxxx
Balance - December 31, 2021	xxxxxxxxxx	xxxxxxxxx
School Tax Payable #	-	xxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2021 - 2022)		xxxxxxxxx
# Must include unpaid requisitions.	-	-

# REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance - January 1, 2021	xxxxxxxxxx	xxxxxxxxx
School Tax Payable #	xxxxxxxxxx	347,925.85
School Tax Deferred (Not in excess of 50% of Levy - 2020 - 2021)	xxxxxxxxxx	1,720,206.54
Levy School Year July 1, 2021 - June 30, 2022	xxxxxxxxxx	4,386,919.00
Levy Calendar Year 2021	xxxxxxxxxx	
Paid	4,246,237.45	xxxxxxxxx
Balance - December 31, 2021	xxxxxxxxxx	xxxxxxxxx
School Tax Payable #	488,607.40	xxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2021 - 2022)	1,720,206.54	xxxxxxxxx
# Must include unpaid requisitions.	6,455,051.39	6,455,051.39

## **COUNTY TAXES PAYABLE**

	Debit	Credit
Balance - January 1, 2021	xxxxxxxxxx	xxxxxxxxx
County Taxes	xxxxxxxxxx	
Due County for Added and Omitted Taxes	xxxxxxxxxx	156,610.02
2021 Levy:	xxxxxxxxxx	xxxxxxxxx
General County	xxxxxxxxxx	5,873,405.68
County Library	xxxxxxxxxx	
County Health	xxxxxxxxxx	
County Open Space Preservation	xxxxxxxxxx	151,728.11
Due County for Added and Omitted Taxes	xxxxxxxxxx	86,964.17
Paid	6,091,743.81	xxxxxxxxx
Balance - December 31, 2021	xxxxxxxxxx	xxxxxxxxx
County Taxes	90,000.00	xxxxxxxxx
Due County for Added and Omitted Taxes	86,964.17	xxxxxxxxx
	6,268,707.98	6,268,707.98

# SPECIAL DISTRICT TAXES

	Debit	Credit
Balance - January 1, 2021	xxxxxxxxxx	
2021 Levy: (List Each Type of District Tax Separately - See Footnote	e) xxxxxxxxxx	xxxxxxxxx
Fire -	xxxxxxxxxx	xxxxxxxxx
Sewer -	xxxxxxxxxx	xxxxxxxxx
Water -	xxxxxxxxxx	xxxxxxxxx
Garbage -	xxxxxxxxxx	xxxxxxxxx
	xxxxxxxxxx	xxxxxxxxx
	xxxxxxxxxx	xxxxxxxxx
	xxxxxxxxxx	xxxxxxxxx
Total 2021 Levy	xxxxxxxxxx	-
Paid		xxxxxxxxx
Balance - December 31, 2021	-	xxxxxxxxx
	-	-

Footnote: Please state the number of districts in each instance.

### STATEMENT OF GENERAL BUDGET REVENUES 2021

Source	Budget -01	Realized -02	Excess or Deficit* -03
Surplus Anticipated	987,000.00	987,000.00	-
Surplus Anticipated with Prior Written Consent of			
Director of Local Government Services			-
Miscellaneous Revenue Anticipated:	xxxxxxxx	xxxxxxxx	xxxxxxxx
Adopted Budget	2,017,184.72	2,305,171.08	287,986.36
Added by N.J.S.A. 40A:4-87 (List on 17a)	30,426.99	30,426.99	_
			-
			-
Total Miscellaneous Revenue Anticipated	2,047,611.71	2,335,598.07	287,986.36
Receipts from Delinquent Taxes	293,000.00	392,785.18	99,785.18
Amount to be Raised by Taxation:	xxxxxxxx	xxxxxxxx	xxxxxxxx
(a) Local Tax for Municipal Purposes	6,001,875.80	xxxxxxxx	xxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxx	xxxxxxxx
(c) Minimum Library Tax	247,680.21	xxxxxxxx	xxxxxxxx
Total Amount to be Raised by Taxation	6,249,556.01	6,655,676.91	406,120.90
	9,577,167.72	10,371,060.16	793,892.44

### ALLOCATION OF CURRENT TAX COLLECTIONS

	1	
	Debit	Credit
Current Taxes Realized in Cash (Total of Item 10 or 14 on Sheet 22)	xxxxxxxx	24,969,169.54
Amount to be Raised by Taxation	xxxxxxxx	xxxxxxxx
Local District School Tax	8,279,715.00	xxxxxxxx
Regional School Tax	-	xxxxxxxx
Regional High School Tax	4,386,919.00	xxxxxxxx
County Taxes	6,025,133.79	xxxxxxxx
Due County for Added and Omitted Taxes	86,964.17	xxxxxxxx
Special District Taxes	-	xxxxxxxx
Municipal Open Space Tax	115,214.83	xxxxxxxx
Municipal Arts and Culture Tax		xxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxx	580,454.16
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxx	-
Balance for Support of Municipal Budget (or)	6,655,676.91	xxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxx	
*These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit	25,549,623.70	25,549,623.70

in the above allocation would apply to "Non-Budget Revenue" only.

### STATEMENT OF GENERAL BUDGET REVENUES 2021

(Continued)

### Miscellaneous Revenues Anticipated: Added By N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or Deficit
Clean Communities Grant	16,160.99	16,160.99	-
Body Worn Camera Grant	14,266.00	14,266.00	<u>-</u>
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		-	
PAGE TOTALS  I hereby certify that the above list of Chapter 159 insertion	30,426.99	30,426.99	- Lhave received

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature:	ddimattia@berlinnj.org
	Sheet 17a

### STATEMENT OF GENERAL BUDGET REVENUES 2021

(Continued)

### Miscellaneous Revenues Anticipated: Added By N.J.S.A. 40A:4-87

Source	Budget	Realized	Excess or Deficit
PREVIOUS PAGE TOTALS	30,426.99	30,426.99	-
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TOTALS  I hereby certify that the above list of Chapter 159 insertion	30,426.99	30,426.99	- I have received

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature:	
	Sheet 17a Totals

### STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2021

2021 Budget As Adopted		9,546,740.73
2021 Budget - Added by N.J.S.A. 40A:4-87		30,426.99
Appropriated for 2021 (Budget Statement Item 9)		9,577,167.72
Appropriated for 2021 by Emergency Appropriation (Budget Statement Item 9)		
Total General Appropriations (Budget Statement Item 9)		9,577,167.72
Add: Overexpenditures (see footnote)		
Total Appropriations and Overexpenditures		9,577,167.72
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)] 8,234,583.00		
Paid or Charged - Reserve for Uncollected Taxes	580,454.16	
Reserved 762,129.90		
Total Expenditures		9,577,167.06
Unexpended Balances Canceled (see footnote)		0.66

#### **FOOTNOTES - RE: OVEREXPENDITURES**

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item. RE: UNEXPENDED BALANCES CANCELED

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

# SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES

#### (EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2021 Authorizations	
N.J.S.A. 40A:4-46 (After adoption of Budget)	
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)	
Total Authorizations	-
Deduct Expenditures:	
Paid or Charged	
Reserved	
Total Expenditures	-

## **RESULTS OF 2021 OPERATIONS**

### **CURRENT FUND**

	Debit	Credit
Evenes of Anticipated Devenues		
Excess of Anticipated Revenues:	XXXXXXXXX	XXXXXXXXX
Miscellaneous Revenues anticipated	XXXXXXXXX	287,986.36
Delinquent Tax Collections	XXXXXXXXX	99,785.18
	XXXXXXXXX	
Required Collection of Current Taxes	xxxxxxxx	406,120.90
Unexpended Balances of 2021 Budget Appropriations	xxxxxxxx	0.66
Miscellaneous Revenue Not Anticipated	xxxxxxxxx	214,391.90
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property (Sheet 27)	xxxxxxxx	
Payments in Lieu of Taxes on Real Property	xxxxxxxx	
Sale of Municipal Assets	xxxxxxxxx	
Unexpended Balances of 2020 Appropriation Reserves	xxxxxxxxx	804,450.31
Prior Years Interfunds Returned in 2021	xxxxxxxxx	27,398.55
Canceled Accounts Payable		3,186.64
Canceled Unappropriated Grants		12,421.51
Deferred School Tax Revenue: (See School Taxes, Sheets 13 & 14)	xxxxxxxxx	xxxxxxxx
Balance - January 1, 2021	5,091,870.54	xxxxxxxx
Balance - December 31, 2021	xxxxxxxxx	5,091,870.54
Deficit in Anticipated Revenues:	xxxxxxxxx	xxxxxxxx
Miscellaneous Revenues Anticipated	-	xxxxxxxx
Delinquent Tax Collections	-	xxxxxxxx
		xxxxxxxx
Required Collection on Current Taxes	-	xxxxxxxx
Interfund Advances Originating in 2021		xxxxxxxx
Prior Year Senior and Vet Disallowances	1,000.00	
Refund of Prior Year Revenue	263,491.79	
Deficit Balance - To Trial Balance (Sheet 3)	xxxxxxxx	
Surplus Balance - To Surplus (Sheet 21)	1,591,250.22	xxxxxxxx
	6,947,612.55	6,947,612.55

# SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED

Source	Amount Realized
PREVIOUS PAGE TOTALS	-
PILOT - Lonaconing	25,767.89
Tax Search Fee	10.00
Dup Bill Fee	215.00
Tax Sale Cost	3,548.63
Hospital Fee	49,125.00
Pretax Adv Costs	8,131.35
Rental PNC Rental	12,312.92
Rental 93 Clementon	23,400.00
Insurance Refunds	1,914.50
Sale of Municipal Assets	38.89
DMV Inspection Fees	50.00
Senior and Veteran Admin Fee	1,100.00
Homestead Rebate Admin Fee	325.20
Police Outside Service Admin Fees	19,668.50
TTL Premium Cancellation	10,000.00
Community Center Fees	12,375.00
Refund of PY Expenditures	360.36
Hotel Tax	5,672.19
Property Registration (Community Champions)	29,400.00
Miscellaneous	10,976.47
Total Amount of Miscellaneous Revenues Not Anticipated (Sheet 19)	214,391.90

### SURPLUS - CURRENT FUND YEAR 2021

	Debit	Credit
1. Balance - January 1, 2021	xxxxxxxx	2,368,449.43
2.	xxxxxxxxx	
3. Excess Resulting from 2021 Operations	xxxxxxxxx	1,591,250.22
4. Amount Appropriated in the 2021 Budget - Cash	987,000.00	xxxxxxxx
<ol> <li>Amount Appropriated in 2021 Budget - with Prior Written Consent of Director of Local Government Services</li> </ol>	_	xxxxxxxx
6.		xxxxxxxx
7. Balance - December 31, 2021	2,972,699.65	xxxxxxxx
	3,959,699.65	3,959,699.65

# ANALYSIS OF BALANCE AS AT DECEMBER 31, 2021 (FROM CURRENT FUND - TRIAL BALANCE)

Cash	5,876,869.12
Investments	
Sub Total	5,876,869.12
Deduct Cash Liabilities Marked with "C" on Trial Balance	2,904,169.47
Cash Surplus	2,972,699.65
Deficit in Cash Surplus	
Other Assets Pledged to Surplus:*	
(1) Due from State of N.J. Senior Citizens and Veterans Deduction	
Deferred Charges #	
Cash Deficit #	
Total Other Assets	-
* IN THE CASE OF A "DEFICIT IN CASH SURPLUS", "OTHER ASSETS"	2,972,699.65

WOULD ALSO BE PLEDGED TO CASH LIABILITIES.
# MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2022 BUDGET.
(1) MAY BE ALLOWED UNDER CERTAIN CONDITIONS.

NOTE: Deferred charges for authorizations under N.J.S.A. 40A:4-55 (Tax Map, etc.), N.J.S.A. 40A:4-55 (Flood Damage, etc.), N.J.S. 40A:4-55.1 (Roads and Bridges, etc.) and N.J.S.A. 40A:4-55.13 (Public Exigencies, etc.) to the extent of emergency notes issued and outstanding for such purposes, together with such emergency notes, may be omitted from this analysis.

# (FOR MUNICIPALITIES ONLY) CURRENT TAXES - 2021 LEVY

1.	Amount of Levy as per Duplicate (Analysis) #			\$	25,074,489.93
	or (Abstract of Ratables)			\$	
0	,			·	
2.	Amount of Levy - Special District Taxes			\$	
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et seq.			\$	
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et seq.			\$	361,614.54
5b.	Subtotal 2021 Levy \$ 25,436,104.47 Reductions Due to Tax Appeals** Total 2021 Tax Levy	7		\$	25,436,104.47
6.	Transferred to Tax Title Liens			\$	19,503.06
7.	Transferred to Foreclosed Property			\$	
8.	Remitted, Abated or Canceled			\$	74,155.68
9.	Discount Allowed			\$	
10.	Collected in Cash: In 2020	\$_	333,281.86		
	In 2021*	\$_	24,328,508.71		
	Homestead Benefit Credit	\$	251,378.97		
	State's Share of 2021 Senior Citizens and Veterans Deductions Allowed	\$_	56,000.00	_	
	Total To Line 14	\$_	24,969,169.54	=	
11.	Total Credits			\$ <u></u>	25,062,828.28
12.	Amount Outstanding December 31, 2021			\$	373,276.19
13.	Percentage of Cash Collections to Total 2021 Levy, (Item 10 divided by Item 5c) is				
Note	<u>e</u> : If municipality conducted Accelerated Tax Sale or Tax Levy S	Sale c	heck hereaı	nd co	mplete sheet 22a
14.	Calculation of Current Taxes Realized in Cash:				
	Total of Line 10	\$_	24,969,169.54	_	
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals	\$			
	To Current Taxes Realized in Cash (Sheet 17)	\$_	24,969,169.54	-	
Note A:	In showing the above percentage the following should be noted: Where Item 5 shows \$1,500,000.00, and Item 10 shows \$1,049,977.50, the percentage represented by the cash collections would be \$1,049,977.50 divided by \$1,500,000, or .699985. The correct percentage	e to			

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

be shown as Item 13 is 69.99% and not 70.00%, nor 69.999%.

<sup>\*</sup> Include overpayments applied as part of 2021 collections.

<sup>\*\*</sup> Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget

### ACCELERATED TAX SALE / TAX LEVY SALE - CHAPTER 99

### To Calculate Underlying Tax Collection Rate for 2021

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997.

### (1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash (sheet 22)	\$_	24,969,169.54
LESS: Proceeds from Accelerated Tax Sale	_	
Net Cash Collected	\$_	24,969,169.54
Line 5c (sheet 22) Total 2021 Tax Levy	\$_	25,436,104.47
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is	_	98.16%

### (2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash (sheet 22)	\$_	24,969,169.54
LESS: Proceeds from Tax Levy Sale (excluding premium)	_	
Net Cash Collected	\$	24,969,169.54
Line 5c (sheet 22) Total 2021 Tax Levy	\$	25,436,104.47
Percentage of Collection Excluding Tax Levy Sale Proceeds (Net Cash Collected divided by Item 5c) is	_	98.16%

# SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

	Debit	Credit
1. Balance - January 1, 2021	xxxxxxxx	xxxxxxxx
Due From State of New Jersey		xxxxxxxx
Due To State of New Jersey	xxxxxxxx	14,420.39
2. Senior Citizens Deductions Per Tax Billings	12,250.00	xxxxxxxx
3. Veterans Deductions Per Tax Billings	42,000.00	xxxxxxxx
4. Deductions Allowed By Tax Collector	2,500.00	xxxxxxxx
5. Deductions Allowed By Tax Collector - Prior Year Taxes (2020)	250.00	
6.		
7. Deductions Disallowed By Tax Collector	xxxxxxxx	750.00
8. Deductions Disallowed By Tax Collector - Prior Year Taxes (2020)	xxxxxxxx	1,000.00
9. Received in Cash from State	xxxxxxxx	55,000.00
10.		
<u>11.</u>		
12. Balance - December 31, 2021	xxxxxxxx	xxxxxxxx
Due From State of New Jersey	xxxxxxxx	_
Due To State of New Jersey	14,170.39	xxxxxxxx
	71,170.39	71,170.39

Calculation of Amount to be included on Sheet 22, Item 10 - 2021 Senior Citizens and Veterans Deductions Allowed

Line 2	12,250.00
Line 3	42,000.00
Line 4	2,500.00
Sub - Total	56,750.00
Less: Line 7	750.00
To Item 10, Sheet 22	56,000.00

# SCHEDULE OF RESERVE FOR TAX APPEALS PENDING - N.J. DIVISION OF TAXATION APPEALS (N.J.S.A. 54:3-27)

		Debit	Credit
Balance - January 1, 2021		xxxxxxxxx	-
Taxes Pending Appeals		xxxxxxxxx	xxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxx	xxxxxxxx
Contested Amount of 2021 Taxes Collected which are Pending State Appeal (Item 14, Sheet 22)		xxxxxxxxx	
Interest Earned on Taxes Pending State Appeals		xxxxxxxxx	
Cash Paid to Appellants (Including 5% Interest from Data Closed to Results of Operation (Portion of Appeal won by Municipality, including Interest	,		XXXXXXXXX
Balance - December 31, 2021		_	xxxxxxxx
Taxes Pending Appeals*		xxxxxxxx	xxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxx	xxxxxxxx
*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2021	า	-	<u>-</u>

Signature of Tax 0	Collector
License #	Date

### SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1. Balance - January 1, 2021		505,938.92	xxxxxxxx
A. Taxes	427,344.02	xxxxxxxx	xxxxxxxx
B. Tax Title Liens	78,594.90	xxxxxxxx	xxxxxxxxx
2. Canceled:		xxxxxxxx	xxxxxxxx
A. Taxes		xxxxxxxx	19,626.38
B. Tax Title Liens		xxxxxxxx	
3. Transferred to Foreclosed Tax Title Liens:		xxxxxxxx	xxxxxxxx
A. Taxes		xxxxxxxx	
B. Tax Title Liens		xxxxxxxxx	
4. Added Taxes		1,000.00	xxxxxxxx
5. Added Tax Title Liens			xxxxxxxx
6. Adjustment between Taxes (Other than Current Year) and T	ax Title Liens;	xxxxxxxxx	
A. Taxes - Transfers to Tax Title Liens		xxxxxxxx	(1) 267.07
B. Tax Title Liens - Transfers from Taxes		(1) 267.07	xxxxxxxx
7. Balance Before Cash Payments		xxxxxxxx	487,312.54
8. Totals		507,205.99	507,205.99
9. Balance Brought Down		487,312.54	xxxxxxxx
10. Collected:		xxxxxxxxx	392,785.18
A. Taxes	392,232.15	xxxxxxxx	xxxxxxxxx
B. Tax Title Liens	553.03	xxxxxxxx	xxxxxxxx
11. Interest and Costs - 2021 Tax Sale		940.64	xxxxxxxx
12. 2021 Taxes Transferred to Liens		19,503.06	xxxxxxxxx
13. 2021 Taxes		373,276.19	xxxxxxxxx
14. Balance - December 31, 2021		xxxxxxxx	488,247.25
A. Taxes	389,494.61	xxxxxxxx	xxxxxxxxx
B. Tax Title Liens	98,752.64	xxxxxxxx	xxxxxxxxx
15. Totals		881,032.43	881,032.43

16.	Percentage of Cash Collections to Adju	usted Amount Outstanding
	(Item No. 10 divided by Item No. 9) is	80.60%

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

<sup>17.</sup> Item No.14 multiplied by percentage shown above is maximum amount that may be anticipated in 2022.

### SCHEDULE OF FORECLOSED PROPERTY

(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

	Debit	Credit
. Balance - January 1, 2021		xxxxxxxx
2. Foreclosed or Deeded in 2021	xxxxxxxxx	xxxxxxxx
3. Tax Title Liens	-	xxxxxxxx
. Taxes Receivable	-	xxxxxxxx
Α.		xxxxxxxx
В.	xxxxxxxxx	
6. Adjustment to Assessed Valuation		xxxxxxxx
Z. Adjustment to Assessed Valuation	xxxxxxxxx	
3. Sales	xxxxxxxxx	xxxxxxxx
o. Cash *	xxxxxxxxx	
0. Contract	xxxxxxxxx	
1. Mortgage	xxxxxxxxx	
2. Loss on Sales	xxxxxxxx	
3. Gain on Sales		xxxxxxxx
4. Balance - December 31, 2021	xxxxxxxx	-

#### **CONTRACT SALES**

	Debit	Credit
15. Balance - January 1, 2021		xxxxxxxx
16. 2021 Sales from Foreclosed Property		xxxxxxxx
17. Collected*	xxxxxxxx	
18.	xxxxxxxx	
19. Balance - December 31, 2021	xxxxxxxx	-
	-	-

#### **MORTGAGE SALES**

	Debit	Credit
20. Balance - January 1, 2021		xxxxxxxx
21. 2021 Sales from Foreclosed Property		xxxxxxxxx
22. Collected*	xxxxxxxx	
23.	xxxxxxxx	
24. Balance - December 31, 2021	xxxxxxxx	-
	-	-

Analysis of Sale of Property: Total Cash Collected in 2021	\$	
Realized in 2021 Budget		
To Results of Operation (Sheet 1	19)	-

# DEFERRED CHARGES - MANDATORY CHARGES ONLY -

### CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13 listed on Sheets 29 and 30.)

<u>Caused By</u>	Amount Dec. 31, 2020 per Audit <u>Report</u>	0 Amount in 2021 <u>Budget</u>	Amount Resulting from 2021	Balance as at Dec. 31, 2021
Emergency Authorization -				
Municipal*	\$	\$\$	\$	\$
Emergency Authorization -				
Schools	\$	\$\$	\$	\$
Overexpenditure of Appropriations	\$	\$\$	\$\$	\$
	\$\$	\$\$	\$\$	
	\$\$	\$\$	\$\$	\$
	\$\$	\$\$	\$\$	
	\$\$	\$\$	\$\$	\$
	\$\$	\$\$	\$\$	
	\$\$	\$\$	\$\$	
TOTAL DEFERRED CHARGES	\$	\$	_\$	_\$

<sup>\*</sup>Do not include items funded or refunded as listed below.

# EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51

	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$

#### JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	<u>In Favor of</u>	On Account of	Date Entered	Amount	Appropriated for in Budget of Year 2021
1.				\$	
2.				\$	
3.				\$	
4.				\$	

# heet 2

#### N.J.S.A. 40A:4-53 SPECIAL EMERGENCY -

TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount	Not Less Than	Balance	REDUCED IN 2021		Balance
	·	Authorized	1/5 of Amount Authorized*	Dec. 31, 2020	By 2021 Budget	Canceled By Resolution	Dec. 31, 2021
10/13/2016	Preparation of the Master Plan	85,000.00	17,000.00	17,000.00	17,000.00		-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
	То	tals 85,000.00	17,000.00	17,000.00	17,000.00	-	-

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page

ddimattia@berlinnj.org

Chief Financial Officer

<sup>\*</sup> Not less than one-fifth (1/5) of amount authorized but not more than the amount in the column 'Balance Dec. 31, 2021' must be entered here and then raised in the 2022 budget.

# N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOODS

Date	Purpose	Amount	Not Less Than	Balance	REDUCED IN 2021		Balance
	·	Authorized	1/3 of Amount Authorized*	Dec. 31, 2020	By 2021 Budget	Canceled By Resolution	Dec. 31, 2021
							-
							-
							ı
							•
							-
							1
							ı
							ı
							ı
							-
							-
							-
							-
							-
	Totals	-	-	-	-	-	-

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55.1 et seq. and N.J.S.A. 40A:4-55.13 et seq. and are recorded on this page

ddimattia@berlinnj.org

Chief Financial Officer

<sup>\*</sup> Not less than one-third (1/3) of amount authorized but not more than the amount in the column 'Balance Dec. 31, 2021' must be entered here and then raised in the 2022 budget.

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR BONDS

**GENERAL CAPITAL BONDS** 

	Dakit	C dit	2022 Daht Camina	
	Debit	Credit	2022 Debt Service	
Outstanding - January 1, 2021	xxxxxxxx	9,721,119.00		
Issued	xxxxxxxx			
Paid	1,112,119.00	xxxxxxxx		
Outstanding - December 31, 2021	8,609,000.00	xxxxxxxx		
	9,721,119.00	9,721,119.00		
2022 Bond Maturities - General Capital Bonds	2022 Bond Maturities - General Capital Bonds			
2022 Interest on Bonds*				
ASSESSMENT SER				
Outstanding - January 1, 2021				
Issued	xxxxxxxxx			
Paid	AAAAAAA	xxxxxxxx		
		Judububu		
Outstanding - December 31, 2021	-	xxxxxxxx		
	-	-		
2022 Bond Maturities - Assessment Bonds	\$			
2022 Interest on Bonds*		\$		
Total "Interest on Bonds - Debt Service" (*Items)			\$ 273,562.52	

#### LIST OF BONDS ISSUED DURING 2021

Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate
Total	-	-		

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

### **GREEN ACRES LOAN**

	Debit	Credit	2022 Debt Service
Outstanding - January 1, 2021	xxxxxxxx	78,790.72	
Issued	xxxxxxxxx		
Paid	31,046.70	xxxxxxxxx	
Refunded			
Outstanding - December 31, 2021	47,744.02	xxxxxxxx	
	78,790.72	78,790.72	
2022 Loan Maturities	\$ 31,670.73		
2022 Interest on Loans	\$ 797.31		
Total 2022 Debt Service for Green Acres Loan	\$ 32,468.04		
LOAN			
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxx		
Paid		xxxxxxxx	
Outstanding - December 31, 2021	-	xxxxxxxx	
	-	-	
2022 Loan Maturities	\$		
2022 Interest on Loans	\$		
Total 2022 Debt Service for Loan			\$ -

#### LIST OF LOANS ISSUED DURING 2021

Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate				
Total	-	-						

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

### LOAN

	1		1
	Debit	Credit	2022 Debt Service
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxxx		
Paid		xxxxxxxx	
Refunded			
Outstanding - December 31, 2021	-	xxxxxxxx	
	-	-	
2022 Loan Maturities	\$		
2022 Interest on Loans	\$		
Total 2022 Debt Service for Loan	·		\$ -
LOAN	 		
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxx		
Paid		xxxxxxxx	
Outstanding - December 31, 2021	-	xxxxxxxx	
	-	-	
2022 Loan Maturities	\$		
2022 Interest on Loans	\$		
Total 2022 Debt Service for Loan			\$ -

### LIST OF LOANS ISSUED DURING 2021

Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate				
Total	-	-						

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

### LOAN

	ĺ		1
	Debit	Credit	2022 Debt Service
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxx		
Paid		xxxxxxxx	
Refunded			
Outstanding - December 31, 2021	-	xxxxxxxx	
	-	-	
2022 Loan Maturities	\$		
2022 Interest on Loans	\$		
Total 2022 Debt Service for Loan			\$ -
LOAN	<u> </u>		
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxx		
Paid		xxxxxxxx	
Outstanding - December 31, 2021	_	xxxxxxxx	
	-	-	
2022 Loan Maturities	\$		
2022 Interest on Loans	\$		
Total 2022 Debt Service for Loan			\$ -

### LIST OF LOANS ISSUED DURING 2021

Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate
Total	-	-		

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR BONDS

### TYPE I SCHOOL TERM BONDS

	Debit	Credit	2022 Debt Service
Outstanding - January 1, 2021	xxxxxxxx		
Paid		xxxxxxxx	
Outstanding - December 31, 2021	-	xxxxxxxx	
	-	-	
2022 Bond Maturities - Term Bonds		\$	
2022 Interest on Bonds		\$	
TYPE I SCHOOL SE  Outstanding - January 1, 2021	CRIAL BONDS  xxxxxxxxx		
Issued	XXXXXXXXX		
Paid	70000000	xxxxxxxx	
Outstanding - December 31, 2021	-	xxxxxxxx	
	-	-	
2022 Interest on Bonds		\$	
2022 Bond Maturities - Term Bonds			\$
Total "Interest on Bonds - Type I School Debt Servi	ce" (*Items)		\$ -

### LIST OF BONDS ISSUED DURING 2021

Purpose	2022 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total	-	-		

### 2022 INTEREST REQUIREMENT - CURRENT FUND DEBT ONLY

		Outstanding Dec. 31, 2021	2022 Interest Requirement
1.	Emergency Notes	\$ \$	
2.	Special Emergency Notes	\$ \$	
3.	Tax Anticipation Notes	\$ \$	
4.	Interest on Unpaid State & County Taxes	\$ \$	
5.		\$ \$	
6.		\$ \$	

### DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding	Date of Maturity	Rate of Interest	<b>2022 Budget</b> l	Requirements For Interest**	Interest Computed to (Insert Date)
			Dec. 31, 2021					
Ordinance 19-08	604,000.00	9/29/2021	604,000.00	09/28/22	1.0000%		6,040.00	09/28/22
Ordinance 20-07	1,403,300.00	9/29/2021	1,403,300.00	09/28/22	1.0000%		14,033.00	09/28/22
Page Totals	2,007,300.00		2,007,300.00			-	20,073.00	

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

Memo: Type 1 School Notes should be separately listed and totaled.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

(Do not crowd - add additional sheets)

<sup>\*&</sup>quot;Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

### DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	2022 Budget I	Requirements For Interest**	Interest Computed to (Insert Date)
PREVIOUS PAGE TOTALS	2,007,300.00		2,007,300.00			-	20,073.00	
0								
PAGE TOTALS	2,007,300.00		2,007,300.00			-	20,073.00	

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

Memo: Type 1 School Notes should be separately listed and totaled.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted with statement.

(Do not crowd - add additional sheets)

<sup>\*&</sup>quot;Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

<sup>\*\*</sup> If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

### DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	2022 Budget I	Requirements For Interest**	Interest Computed to (Insert Date)
PREVIOUS PAGE TOTALS	2,007,300.00		2,007,300.00			-	20,073.00	
PAGE TOTALS	2,007,300.00		2,007,300.00			-	20,073.00	

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

Memo: Type 1 School Notes should be separately listed and totaled.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted with statement.

(Do not crowd - add additional sheets)

<sup>\*&</sup>quot;Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

<sup>\*\*</sup> If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

# Sheet 3

### DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	2022 Budget	Requirements For Interest**	Interest Computed to (Insert Date)
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
	Total			-	-		-	-	

MEMO: \*See Sheet 33 for clarification of "Original Date of Issue"

Assessment Notes with an original date of issue of 2019 or prior must be appropriated in full in the 2022 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

(Do not crowd - add additional sheets)

<sup>\*\*</sup>Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

### SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

	Purpose		Amount Lease Obligation Outstanding	2022 Budget Requirements			
			Dec. 31, 2021	For Principal	For Interest/Fees		
	1.						
	2.						
	3.						
	4.						
	5.						
	6.						
Sheet	7.						
	8.						
34a	9.						
	10.						
	11.						
	12.						
	13.						
	14.						
		Total	-	-	-		

(Do not crowd - add additional sheets)

# Sheet 35

### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - January 1, 2021		2021	Other	Expended	Authorizations	Balance - Dece	Balance - December 31, 2021		
not merely designate by a code number.	Funded	Unfunded	Authorizations			Canceled	Funded	Unfunded		
Reforestation	1,000.00						1,000.00			
Road Reconstruction	206.47						206.47			
Purchase of Fire Truck Apparatus	0.28						0.28			
Purchase of Recycling and Trash Truck	4.50						4.50			
Improvement to Various Roads	2,995.00						2,995.00			
Acquisition of Fire Rescue Equipment	0.38						0.38			
Road Reconstruction - Various	260.00						260.00			
Construction of Police Facility	594.78	250.00					594.78	250.00		
Road Reconstruction	2.45						2.45			
Acquisition of Public Works Equipment	6,006.27						6,006.27			
Acquisition of Public Works Equipment	4,032.00						4,032.00			
Improvements to Municipal Facilities	544.94						544.94			
Improvements to Municipal Facilities	426.74						426.74			
Road Reconstruction	60,523.85						60,523.85			
Acquisition of Public Works Equipment	57,003.06				36,721.65		20,281.41			
Improvements to Municipal Facilities	1,519.69				1,396.00		123.69			
Acquisition of Police Equipment	0.82						0.82			
Road Reconstruction	204,550.00			1.65	614.05		203,937.60			
Acquisition of Fire Equipment	151.74						151.74			
Page Total	339,822.97	250.00	_	1.65	38,731.70	-	301,092.92	250.00		

# **Sheet 35.1**

### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar	nuary 1, 2021	2021	Other	Expended	Authorizations	Balance - December 31, 2021		
not merely designate by a code number.	Funded	Unfunded	Authorizations		·	Canceled	Funded	Unfunded	
PREVIOUS PAGE TOTALS	339,822.97	250.00	-	1.65	38,731.70	-	301,092.92	250.00	
Improvements to Municipal Facilities	19,898.00			10,152.00	28,750.00		1,300.00		
Improvements to Recreational Facilities	8,763.75				1,155.00		7,608.75		
Reconstruction of Various Sidewalks	32,597.02						32,597.02		
Acquisition of Real Property	241,605.50			27,517.25	27,113.17		242,009.58		
Road Reconstruction	125,979.00						125,979.00		
Acquisition of Fire Equipmen	51,803.00				7,004.99		44,798.01		
Construction of Police Facility	9,495.00						9,495.00		
Road Reconstruction		34,710.00			1,300.00			33,410.00	
Acquisition of Fire Equipment		1,283.69						1,283.69	
Acquisition of Public Works Equipment		895.00						895.00	
Improvement to Municipal Facilities	7,500.00	142,500.00			150,000.00				
Reconstruction / Repaving Borough Roads		24,200.00			24,200.00			-	
Improvements to Park Facilities	10,000.00	190,000.00			74,078.50			125,921.50	
Acquisition of an Ambulance		1,655.34		5,000.00				6,655.34	
Acquisition of Various Police Equipment		4,233.63			3,584.00			649.63	
Acquisition of Various Fire Equipment		390.98						390.98	
Acquisition of Various Construction Equipment		692.16						692.16	
Acquisition of Various Public Works Equipment		156,639.70			125,000.00			31,639.70	
PAGE TOTALS	847,464.24	557,450.50	_	42,670.90	480,917.36		764,880.28	201,788.00	

# Sheet 35.2

### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS Specify each authorization by purpose. Do	y each authorization by purpose. Do 2021 Other		<del> </del>	Other	Expended	Authorizations	Balance - Dece	ember 31, 2021
not merely designate by a code number.			·	Canceled	Funded	Unfunded		
PREVIOUS PAGE TOTALS	847,464.24	557,450.50	-	42,670.90	480,917.36	-	764,880.28	201,788.00
Various Improvements to Municipal and Library Facil	13,982.50	285,000.00		25.00	101,474.93			197,532.57
Reconstruction / Repaving Borough Roads			100,000.00		53,934.50			46,065.50
Various Improvements to Municipal and Library Facilities			325,000.00		-		16,250.00	308,750.00
Acquisition of Information Technology Equipment			10,000.00		-		500.00	9,500.00
Acquisition of various Equipment and Utility Vehicles			93,500.00		57,951.78			35,548.22
Acquisition of a Fire Truck and Related Equipment			750,000.00		736,933.02			13,066.98
Acquisition of Various Office Equipment			2,500.00		-		125.00	2,375.00
Acquisition of Various Heavy Equipment			325,000.00		219,564.02			105,435.98
PAGE TOTALS	861,446.74	842,450.50	1,606,000.00	42,695.90	1,650,775.61	_	781,755.28	920,062.25

# heet 35 Totals

# SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND) (cont.)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - January 1, 2021		2021	Other	Expended	Authorizations	Balance - Dece	ember 31, 2021
not merely designate by a code number.	Funded	Unfunded	Authorizations		,	Canceled	Funded	Unfunded
PREVIOUS PAGE TOTALS	861,446.74	842,450.50	1,606,000.00	42,695.90	1,650,775.61	-	781,755.28	920,062.25
GRAND TOTALS	861,446.74	842,450.50	1,606,000.00	42,695.90	1,650,775.61	-	781,755.28	920,062.25

### **GENERAL CAPITAL FUND**

### SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	85,503.00
Received from 2021 Budget Appropriation*	xxxxxxxxx	125,000.00
	xxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxx	xxxxxxxx
		xxxxxxxx
Appropriated to Finance Improvement Authorizations	80,300.00	xxxxxxxx
		xxxxxxxx
Balance - December 31, 2021	130,203.00	xxxxxxxx
	210,503.00	210,503.00

<sup>\*</sup>The full amount of the 2021 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

### GENERAL CAPITAL FUND

#### SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	
Received from 2021 Budget Appropriation*	xxxxxxxx	
Received from 2021 Emergency Appropriation*	xxxxxxxxx	
		xxxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxxx
		xxxxxxxxx
Balance - December 31, 2021	-	xxxxxxxx
	-	-

\*The full amount of the 2021 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

# CAPITAL IMPROVEMENTS AUTHORIZED IN 2021 AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Additional Funding Sources
Reconst / Repaving Borough Roads	100,000.00	95,000.00	5,000.00	
Various Impso Municipal and Library Facilities	325,000.00	308,750.00	16,250.00	
Acq of IT Equipment	10,000.00	9,500.00	500.00	
Acq Equipment and Utility Vehicles	93,500.00	88,825.00	4,675.00	
Acq of a Fire Truck and Related Equipt	750,000.00	712,500.00	37,500.00	
Acq of Various Office Equipment	2,500.00	2,375.00	125.00	
Acq of Various Heavy Equipment	325,000.00	308,750.00	16,250.00	
Total	1,606,000.00	1,525,700.00	80,300.00	-

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

## GENERAL CAPITAL FUND

### STATEMENT OF CAPITAL SURPLUS YEAR - 2021

	Debit	Credit
Balance - January 1, 2021	xxxxxxxxx	67,666.12
Premium on Sale of Bonds	xxxxxxxx	
Funded Improvement Authorizations Canceled	xxxxxxxx	
Premium on Sale of BANs		14,432.49
Appropriated to Finance Improvement Authorizations		xxxxxxxx
Appropriated to 2021 Budget Revenue		xxxxxxxx
Balance - December 31, 2021	82,098.61	xxxxxxxx
	82,098.61	82,098.61

### **MUNICIPALITIES ONLY**

### **IMPORTANT!!**

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete

(N.J.S.A. 52:27BB-55 as Amended by Chap. 211, P.L. 1981)

A.									
	1.	Total Tax Levy for Year 2021 was				\$	25,4	136,104	.47
	2.	Amount of Item 1 Collected in 2021 (*)			\$2	24,969,16	69.54		
	3.	Seventy (70) percent of Item 1				\$	17,8	305,273	3.13
	(*) In	cluding prepayments and overpayments	applied.						
В.	1.	Did any maturities of bonded obligations	or notes fall	due durinç	g the year	2021?			
		Answer YES or NO YES							
	2.	Have payments been made for all bonde December 31, 2021?	ed obligation	s or notes	due on or	before			
		Answer YES or NO YES	_ If answer	is "NO" giv	e details				
		NOTE: If answer to Item B1 is YES, th	en Item B2 i	must be a	nswered				
	tions	the appropriation required to be included or notes exceed 25% of the total appropr ? Answer YES or NO			_		•		
D.	1.	Cash Deficit 2020						\$	
	2.	4% of 2020 Tax Levy for all purposes:	Levy	\$			=	\$	
	3.	Cash Deficit 2021						\$	
	4.	4% of 2021 Tax Levy for all purposes:	Levy	\$			=	\$	
E.		<u>Unpaid</u>	<u>202</u>	<u>20</u>		<u>2021</u>			<u>Total</u>
	1.	State Taxes \$			\$			\$	
	2.	County Taxes \$			\$	176,96	64.17	\$	176,964.17
	3.	Amounts due Special Districts			\$		_	\$	-
	4.	Amount due School Districts for School			т			. <del>*</del>	
		\$			\$	1,286,09	92.30	\$	1,286,092.30

## **UTILITIES ONLY**

### Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year Year 2021, please observe instructions of Sheet 2.

# POST CLOSING TRIAL BALANCE - WATER UTILITY FUND

## AS AT DECEMBER 31, 2021 Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Cash	1,846,024.04	
Investments		
Due from -		
Due from -		
Receivables Offset with Reserves:		
Consumer Accounts Receivable	536,421.45	
Liens Receivable	-	_
Hydrants/ Sprinklers Receivable	158,066.95	
Deferred Charges (Sheet 48)		
Cash Liabilities:		
Appropriation Reserves		328,474.68
Encumbrances Payable		88,472.69
Accrued Interest on Bonds and Notes		20,398.58
Overpayments		5,012.41
Subtotal - Cash Liabilities		442,358.36 "C
Reserve for Consumer Accounts and Lien Receivable		694,488.40
Fund Balance		1,403,665.68
Total	2,540,512.44	2,540,512.44

## **POST CLOSING** TRIAL BALANCE - WATER UTILITY FUND (cont'd)

## AS AT DECEMBER 31, 2021 **Operating and Capital Sections**

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
CAPITAL SECTION:		
Fet Dressede Bonde and Netes Authorized	1 024 295 00	
Est. Proceeds Bonds and Notes Authorized  Bonds and Notes Authorized but Not Issued	1,024,385.00 xxxxxxxxx	1,024,385.00
CASH	1,672,315.12	
DUE FROM CURRENT FUND		
FIXED CAPITAL:		
COMPLETED	17,779,642.44	
AUTHORIZED AND UNCOMPLETED	6,251,705.49	
PAGE TOTALS	26,728,048.05	1,024,385.00

# POST CLOSING TRIAL BALANCE - WATER UTILITY FUND (cont'd)

## AS AT DECEMBER 31, 2021 Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
PREVIOUS PAGE TOTALS	26,728,048.05	1,024,385.00
DONDO DAVARI E		1 662 000 0
BONDS PAYABLE		1,663,000.0
LOANS PAYABLE		781,673.7
CAPITAL LEASES PAYABLE BOND ANTICIPATION NOTES		1,535,000.0
IMPROVEMENT AUTHORIZATIONS:		1,555,000.00
FUNDED		81,800.4
UNFUNDED		1,502,666.9
CONTRACTS PAYABLE		288,825.1
ENCUMBRANCES		112,014.9
DUE TO WATER OPERATING		112,014.0
RESERVE FOR AMORTIZATION		18,865,096.4
RESERVE FOR DEFERRED AMORTIZATION		162,192.7
RESERVE FOR DEBT SERVICE		273,274.5
DOWN PAYMENTS ON IMPROVEMENTS		-
CAPITAL IMPROVEMENT FUND		410,115.7
CAPITAL FUND BALANCE		28,002.2

# POST CLOSING TRIAL BALANCE - UTILITY ASSESSMENT TRUST FUNDS

## IF MORE THAN ONE UTILITY EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED

AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
CASH		
ASSESSMENT NOTES		-
ASSESSMENT SERIAL BONDS		-
FUND BALANCE		-
TOTALS		

# Sheet 43

# ANALYSIS OF WATER UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash	Audit Balance			EIPTS			B: I	Balance
and Investments are Pledged	Dec. 31, 2020	Assessments and Liens	Operating Budget				Disbursements	Dec. 31, 2021
Assessment Serial Bond Issues:	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
Assessment Bond Anticipation Note Issues:	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
								-
Other Liabilities								-
Trust Surplus								-
Less Assets "Unfinanced"*	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
								_
	-	-	-	-	-	-	-	-

<sup>\*</sup>Show as red figure

## **SCHEDULE OF WATER UTILITY BUDGET - 2021**

### **BUDGET REVENUES**

Source	Budget	Received in Cash	Excess or Deficit*
Operating Surplus Anticipated Operating Surplus Anticipated with Consent of Director of Local Government	582,058.00	582,058.00	-
Water Rents	2,270,000.00	2,514,390.78	244,390.78
Fire Hydrant and Sprikler Services	420,000.00	391,477.15	(28,522.85)
Miscelleanous	70,000.00	40,664.23	(29,335.77)
Reserve for Debt Service			- - -
Capital Fund Balance Added by N.J.S.A. 40A:4-87:(List)	xxxxxxxx	xxxxxxxx	xxxxxxxx -
Subtotal	3,342,058.00	3,528,590.16	186,532.16
Deficit (General Budget) **	3,342,058.00	3,528,590.16	- 186,532.16

<sup>\*\*</sup> Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 45.

## STATEMENT OF BUDGET APPROPRIATIONS

Appropriations:		xxxxxxxx
Adopted Budget		3,342,058.00
Added by N.J.S.A. 40A:4-87		
Emergency		
Total Appropriations		3,342,058.00
Add: Overexpenditures (See Footnote)		
Total Appropriations and Overexpenditures		3,342,058.00
Deduct Expenditures:		
Paid or Charged	3,005,072.12	
Reserved	328,474.68	
Surplus (General Budget)**		
Total Expenditures		3,333,546.80
Unexpended Balance Canceled (See Footnote)		8,511.20

### FOOTNOTES: - RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an \* and must agree in aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled"

## STATEMENT OF 2021 OPERATION

### WATER UTILITY

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2021 Water Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

### **SECTION 1:**

-		
Revenue Realized:	xxxxxxxx	
Budget Revenue (Not Including "Deficit (General Budget)")	3,528,590.16	
Miscellaneous Revenue Not Anticipated		
2020 Appropriation Reserves Canceled in 2021	283,695.35	
Total Revenue Realized		3,812,285.51
Expenditures:	xxxxxxxxx	
Appropriations (Not Including "Surplus (General Budget)")	xxxxxxxxx	
Paid or Charged	3,005,072.12	
Reserved	328,474.68	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Total Expenditures	3,333,546.80	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		3,333,546.80
Excess		478,738.71
Budget Appropriation - Surplus (General Budget)**		
Remainder = Balance of Results of 2021 Operation ("Excess in Operations" - Sheet 46)	478,738.71	
	1, 11	
Deficit		-
Anticipated Revenue - Deficit (General Budget)**	_	
Remainder = Balance of Results of 2021 Operation ("Operating Deficit - to Trial Balance" - Sheet 46)	_	

## **SECTION 2:**

The following Item of '2020 Appropriation Reserves Canceled in 2021' is Due to the Current fund TO THE EXTENT OF the amount received and Due from the General Budget of 2020 for an Anticipated Deficit in the Water Utility for 2020

2020 Appropriation Reserves Canceled in 2021	283,695.35	
Less: Anticipated Deficit in 2020 Budget - Amount Received and Due from Current Fund - If none, enter 'None '		
* Excess (Revenue Realized)		283,695.35

<sup>\*\*</sup> Items must be shown in same amounts on Sheet 44.

## **RESULTS OF 2021 OPERATIONS - WATER UTILITY**

	Debit	Credit
Excess in Anticipated Revenues	xxxxxxxx	186,532.16
Unexpended Balances of Appropriations	xxxxxxxx	8,511.20
Miscellaneous Revenues Not Anticipated	xxxxxxxx	-
Unexpended Balances of 2020 Appropriation Reserves*	xxxxxxxx	283,695.35
Deficit in Anticipated Revenues	-	xxxxxxxx
		xxxxxxxx
Operating Deficit - to Trial Balance	xxxxxxxx	-
Excess in Operations - to Operating Surplus	478,738.71	xxxxxxxx
* See restriction in amount on Sheet 45, SECTION 2	478,738.71	478,738.71

## **OPERATING SURPLUS - WATER UTILITY**

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	1,506,984.97
Excess in Results of 2021 Operations	xxxxxxxx	478,738.71
Amount Appropriated in the 2021 Budget - Cash	582,058.00	xxxxxxxx
Amount Appropriated in 2021 Budget with Prior Written Consent of Director of Local Government Services		xxxxxxxx
Balance - December 31, 2021	1,403,665.68	xxxxxxxx
	1,985,723.68	1,985,723.68

# ANALYSIS OF BALANCE DECEMBER 31, 2021 (FROM WATER UTILITY - TRIAL BALANCE)

Cash	1,846,024.04
Investments	
Interfund Accounts Receivable	
Subtotal	1,846,024.04
Deduct Cash Liabilities Marked with "C" on Trial Balance	442,358.36
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	1,403,665.68
Other Assets Pledged to Surplus:*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	-
# MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2021 BUDGET.	1,403,665.68

<sup>\*</sup>In the case of a "Deficit in Operating Surplus Cash",

<sup>&</sup>quot;other Assets" would be also pledged to cash liabilities.

## SCHEDULE OF WATER UTILITY ACCOUNTS RECEIVABLE

Balance Dec	cember 31, 2020		\$	319,597.00
Increased by	y: Rents Levied		\$	2,731,466.33
Decreased b	py:			
(	Collections	\$ 2,511,308.13		
(	Overpayments applied	\$ 3,082.65		
٦	Transfer to Liens	\$	_	
(	Other	\$ 251.10	_	
			\$	2,514,641.88
Balance Dec	cember 31, 2021		\$	536,421.45
	SCHEDULE OF WATER	UTILITY LIENS		
Balance Dec	cember 31, 2020		\$	
Increased by	<i>y</i> :			
٦	Transfers from Accounts Receivable	\$		
F	Penalties and Costs	\$		
(	Other	\$		
Decreased b	nv.		\$	<u>-</u>
	Collections	\$		
	Other	\$		
·	<del></del>	*	<b>-</b> \$	
			Ψ	<u>-</u>
Balance Dec	cember 31, 2021		\$	-

# DEFERRED CHARGES - MANDATORY CHARGES ONLY - WATER UTILITY FUND

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55, listed on Sheet 29)

	Caused By		Amount Dec. 31, 2020 per Audit Report	Amount in 2021 <u>Budget</u>		Amount Resulting 2021		Balance as at Dec. 31, 2021
1.	Emergency Authorization -			_				
	Municipal*	\$_	\$		\$		\$_	<del>-</del>
2.		\$	\$		\$		\$	_
		- · -	Ψ		Ť		٠-	
3.		_\$_	\$		\$		\$	
4.		\$	\$		\$		\$_	<u>-</u>
5.		\$	\$		\$		\$	
	Deficit in Operations	\$	\$		\$		\$	
	Total Operating	\$_	\$		\$	_	\$	
6.		\$	\$		\$		\$	
7.		\$	\$		\$		\$_	
	Total Capital	_\$_	\$		\$	-	\$	

<sup>\*</sup>Do not include items funded or refunded as listed below.

## EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.SA.. 40A:2-3 OR N.J.S.A. 40A:2-51

	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$

### JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	<u>In Favor of</u>	On Account of	<u>Date Entered</u>	<u>Amount</u>	Appropriated for in Budget of 2021
1.				\$	
2.				\$	
3.				\$	
4.				\$	

## UTILITY SPECIAL EMERGENCY

Date	Purpose	Amount	Not Less Than	Balance	REDUCED IN 2021		Balance
		Authorized	1/5 of Amount Authorized*	Dec. 31, 2020	By 2021 Budget	Canceled By Resolution	Dec. 31, 2021
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
	Totals	-	-	-	-	-	-

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page

ddimattia@berlinnj.org

Chief Financial Officer

# SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR BONDS

WATER UTILITY ASSESSMENT BONDS

	Debit	Credit	2022 Debt	Service
Outstanding - January 1, 2021	xxxxxxxx			
Issued	xxxxxxxx			
Paid		xxxxxxxx		
Outstanding - December 31, 2021	-	xxxxxxxx		
	-	-		
2022 Bond Maturities - Assessment Bonds			\$	
2022 Interest on Bonds		\$		
WATER UTILITY CA	APITAL BONDS			
Outstanding - January 1, 2021	xxxxxxxx	1,773,000.00		
Issued	xxxxxxxx			
Paid	110,000.00	xxxxxxxx		
Outstanding - December 31, 2021	1,663,000.00	xxxxxxxx		
	1,773,000.00	1,773,000.00		
2022 Bond Maturities - Capital Bonds	1		\$ 12	5,000.00
2022 Interest on Bonds		\$ 52,750.02		
INTEREST ON BONI	OS - WATER UT	ILITY BUDGET		
2022 Interest on Bonds (*Items)		\$ 52,750.02		
Less: Interest Accrued to 12/31/2021 (Trial Balance	e)	\$ 13,448.37		
Subtotal		\$ 39,301.65		
Add: Interest to be Accrued as of 12/31/2022		\$ 12,592.29		
Required Appropriation 2022			\$ 5	1,893.94
LIST OF BON	DS ISSUED DUR	RING 2021		
Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

## WATER UTILITY LOAN

Debit

Credit

2022 Debt Service

		]		
Outstanding - January 1, 2021	xxxxxxxx			
Issued	xxxxxxxx			
Paid		xxxxxxxx		
Outstanding - December 31, 2021	-	xxxxxxxx		
	-	-	]	
2022 Loan Maturities			\$	
2022 Interest on Loans		\$		
			]	
WATER UTILIT	Y LOAN			
Outstanding - January 1, 2021	XXXXXXXX		4	
Issued	xxxxxxxx			
Paid		xxxxxxxx	_	
			1	
			1	
Outstanding - December 31, 2021	-	xxxxxxxx		
	-	-	<u> </u>	
2022 Loan Maturities			\$	
2022 Interest on Loans		\$		
INTEREST ON LOAD	NS - WATER UT	TILITY BUDGET	7	
2022 Interest on Loans (*Items)		\$ -	1	
Less: Interest Accrued to 12/31/2021 (Trial Balance	e)	\$		
Subtotal		\$ -		
Add: Interest to be Accrued as of 12/31/2022		\$		
Required Appropriation 2022			\$	
LIST OF LOA	NS ISSUED DUI	RING 2021		
Purpose	2022 Maturity	Amount Issued	Date of	Interest
1 dipose	2022 Maturity	7 tillount looded	Issue	Rate

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

## WATER UTILITY NJEIT LOAN

	Debit	Credit	2022 Debt Service
Outstanding - January 1, 2021	xxxxxxxx	988,351.27	
Issued	xxxxxxxx		
Paid	206,677.54	xxxxxxxx	
Outstanding - December 31, 2021	781,673.73	xxxxxxxx	
	988,351.27	988,351.27	
2022 Loan Maturities			\$ 211,477.80
2022 Interest on Loans		\$ 7,266.38	
WATER UTIL	TY LOAN		
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxx		
Paid		xxxxxxxx	
Outstanding - December 31, 2021	-	xxxxxxxx	
	_	-	
2022 Loan Maturities			\$
2022 Interest on Loans		\$	
INTEREST ON LOA	ANS - WATER UT	TILITY BUDGET	
2022 Interest on Loans (*Items)		\$ 7,266.38	
Less: Interest Accrued to 12/31/2021 (Trial Balan	ce)	\$ 3,027.43	
Subtotal		\$ 4,238.95	
Add: Interest to be Accrued as of 12/31/2022		\$ 1,125.22	
Required Appropriation 2022			\$ 5,364.17

## LIST OF LOANS ISSUED DURING 2021

Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate
	-	-		

# Sheet

## DEBT SERVICE FOR WATER UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	20 For Principal	22 For Interest	Interest Computed to (Insert Date)
1. Ordinance 19-07	480,000.00	9/29/2021		9/28/2022	1.00%		4,800.00	9/28/2022
2. Ordinance 20-05	1,055,000.00	9/29/2021	1,055,000.00	9/28/2022	1.00%		10,550.00	9/28/2022
3.								
4.								
5.								
6.								
7.								
8.								
9.								
TOTAL	1,535,000.00		1,535,000.00			-	15,350.00	

Important: If there is more than one utility in the municipality, identify each note.

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

<sup>\*</sup> See Sheet 33 for clarifications of "Original Date of Issue".

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Title or Purpose of Issue	Original Amount	Original Date of	Amount of Note	Date of	Rate of	2022		Interest Computed to
	Issued	lssue*	Outstanding Dec. 31, 2021	Maturity	Interest	For Principal	For Interest	(Insert Date)
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
TOTAL	1,535,000.00		1,535,000.00			-	15,350.00	

Important: If there is more than one utility in the municipality, identify each note.

Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate Memo: of 20% of the original amount issued annually.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted.

INTEREST ON NOTES - WATER UTILITY BUDGET						
2022 Interest on Notes	\$	15,350.00				
Less: Interest Accrued to 12/31/2021 (Trial Balance)	\$	3,922.78				
Subtotal	\$	11,427.22				
Add: Interest to be Accrued as of 12/31/2022	\$	10,000.00				
Required Appropriation 2022	\$	21,427.22				

<sup>\*</sup> See Sheet 33 for clarifications of "Original Date of Issue".

<sup>\*\*</sup> If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

# iheet 51

## DEBT SERVICE SCHEDULE FOR WATER UTILITY ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	20 For Principal	22 For Interest **	Interest Computed to (Insert Date)
			, ,					
	-		-			-	-	

Important: If there is more than one utility in the municipality, identify each note.

MEMO:\* See Sheet 33 for clarification of "Original Date of Issue"

Utility Assessment Notes with an original date of issue of December 31, 2019 or prior must be appropriated in full in the 2023 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.

<sup>\*\*</sup> Interest on Utility Assessment Notes must be included in the Utility Fund Budget appropriation "Interest on Notes".

## SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS WATER UTILITY

Purpose	Amount Lease Obligation Outstanding Dec. 31, 2021	2022 Budget For Prinicpal	Requirements  For Interest/Fees
Total	-	-	-

Sheet 51

# Sheet 52

## SCHEDULE OF IMPROVEMENT AUTHORIZATIONS WATER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar	nuary 1, 2021	2022		Expended	Other	Balance - Dece	mber 31, 2021
not merely designate by a code number.	Funded	Unfunded	Authorizations		·		Funded	Unfunded
Route 73 Water Main Extension	6,200.00						6,200.00	
Purchase of Computer Software	1,460.44					99.99	1,560.43	
Equipment and System Improvements	1,108.51						1,108.51	
Plant Improvements and Controls	297.59						297.59	
Main Improvements	918.41						918.41	
Redrilling of Well #10	29,131.54						29,131.54	
Water System Improvements	18,400.04				7,536.00		10,864.04	
Water System Improvements	3,325.38						3,325.38	
Acquisition of Equipment	28,746.21				21,196.50		7,549.71	
Acquisition of Replacement Pumps	20,844.88						20,844.88	
Acquisition of Various Equipment		836.52						836.52
Water System Improvements		216,249.42						216,249.42
Water System Improvements		51.00						51.00
Acquisition of Various Equipment		9,875.00						9,875.00
Water Meter Replacement		72,115.00						72,115.00
Rehab / Replacement of Wells / Water Mains		627,000.00			388,009.99			238,990.01
Acquisition of Various Equipment			28,000.00					28,000.00
Water Meter Replacement			360,000.00					360,000.00
PAGE TOTALS	110,433.00	926,126.94	388,000.00	-	416,742.49	99.99	81,800.49	926,116.95

## 52.1

## SCHEDULE OF IMPROVEMENT AUTHORIZATIONS WATER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar	ılance - January 1, 2021			Expended	Other	Balance - Dece	ember 31, 2021
not merely designate by a code number.	Funded	Unfunded	Authorizations				Funded	Unfunded
PREVIOUS PAGE TOTALS	110,433.00	926,126.94	388,000.00	-	416,742.49	99.99	81,800.49	926,116.95
Various Improvements			635,000.00		58,450.00			576,550.00
PAGE TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95

## SCHEDULE OF IMPROVEMENT AUTHORIZATIONS WATER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do		2022		Balance - January 1, 2021				Balance - Dece	
not merely designate by a code number.	Funded	Unfunded	Authorizations				Funded	Unfunded	
PREVIOUS PAGE TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95	
5									
PAGE TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95	

## SCHEDULE OF IMPROVEMENT AUTHORIZATIONS WATER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Specify each authorization by purpose. Do		Expended	ended Other	Balance - December 31, 2021			
not merely designate by a code number.	Funded	Unfunded	Authorizations		·		Funded	Unfunded
PREVIOUS PAGE TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95
PAGE TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95

## 52.4

## SCHEDULE OF IMPROVEMENT AUTHORIZATIONS WATER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar		2022	Expended	Expended	Other	Balance - Dece	
not merely designate by a code number.	Funded	Unfunded	Authorizations				Funded	Unfunded
PREVIOUS PAGE TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95
5								
TOTALS	110,433.00	926,126.94	1,023,000.00	-	475,192.49	99.99	81,800.49	1,502,666.95

## WATER UTILITY CAPITAL FUND

## SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	160,115.71
Received from 2021 Budget Appropriation	xxxxxxxxx	250,000.00
	xxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxx	xxxxxxxx
		xxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxx
		xxxxxxxx
Balance - December 31, 2021	410,115.71	xxxxxxxx
	410,115.71	410,115.71

## WATER UTILITY CAPITAL FUND

## SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	
Received from 2021 Budget Appropriation*	xxxxxxxx	
Received from 2021 Emergency Appropriation*	xxxxxxxx	
Appropriated to Finance Improvement Authorizations		xxxxxxxx
		xxxxxxxx
Balance - December 31, 2021	-	xxxxxxxx
	_	-

<sup>\*</sup>The full amount of the 2021 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

## WATER UTILITY FUND

## CAPITAL IMPROVEMENTS AUTHORIZED IN 2021 AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2021 or Prior Years
Acquisition of Various Equipment	28,000.00	28,000.00		
Water Meter Replacement	360,000.00	360,000.00		
Various Improvements	635,000.00	635,000.00		
	1,023,000.00	1,023,000.00	-	-

## WATER UTILITY CAPITAL FUND STATEMENT OF CAPITAL SURPLUS

## 2021

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	16,965.62
Premium on Sale of Bonds	xxxxxxxxx	
Funded Improvement Authorizations Canceled	xxxxxxxx	
Miscellaneous		
Premium on Sale of BANs		11,036.65
Appropriated to Finance Improvement Authorization		xxxxxxxxx
Appropriation to 2021 Budget Reserve		xxxxxxxxx
Balance - December 31, 2021	28,002.27	xxxxxxxxx
	28,002.27	28,002.27

# POST CLOSING TRIAL BALANCE - SEWER UTILITY FUND

## AS AT DECEMBER 31, 2021 Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
Cash	670.426.50	
Investments	670,426.50	
Due from -		
Due from -		
Receivables Offset with Reserves:		
Consumer Accounts Receivable	171,018.97	
Liens Receivable	264.79	
Deferred Charges (Sheet 48)		
Cash Liabilities:		
Appropriation Reserves		128,034.24
Encumbrances Payable		5,150.26
Accrued Interest on Bonds and Notes		12,408.68
Due Current Fund		0.63
Sewer Overpayments		1,616.02
		447.000.00.00
Subtotal - Cash Liabilities		147,209.83 "C
Reserve for Consumer Accounts and Lien Receivable		171,283.76
Fund Balance		523,216.67
Total	841,710.26	841,710.26

# POST CLOSING TRIAL BALANCE - SEWER UTILITY FUND (cont'd)

## AS AT DECEMBER 31, 2021 Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
CAPITAL SECTION:		
Est. Proceeds Bonds and Notes Authorized	975.00	xxxxxxxx
Bonds and Notes Authorized but Not Issued	xxxxxxxx	975.00
CASH	1,095,764.03	
DUE FROM CURRENT FUND		
FIXED CAPITAL:		
COMPLETED	3,998,701.65	
AUTHORIZED AND UNCOMPLETED	2,214,980.00	
PAGE TOTALS	7,310,420.68	975.00

# POST CLOSING TRIAL BALANCE - SEWER UTILITY FUND (cont'd)

## AS AT DECEMBER 31, 2021 Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

Title of Account	Debit	Credit
PREVIOUS PAGE TOTALS	7,310,420.68	975.00
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
BONDS PAYABLE		1,178,000.0
LOANS PAYABLE		=
CAPITAL LEASES PAYABLE		=
BOND ANTICIPATION NOTES		950,000.0
IMPROVEMENT AUTHORIZATIONS:		
FUNDED		542,920.3
UNFUNDED		343,319.7
CONTRACTS PAYABLE		178,475.7
ENCUMBRANCES		23,725.2
DUE TO WATER OPERATING		
RESERVE FOR AMORTIZATION		
RESERVE FOR DEFERRED AMORTIZATION		78,405.0
RESERVE FOR DEBT SERVICE		4,006,301.6
DOWN PAYMENTS ON IMPROVEMENTS		-
CAPITAL IMPROVEMENT FUND		696.9
CAPITAL FUND BALANCE		7,601.0
TOTALO	7,040,400,00	7040 400
TOTALS	7,310,420.68	7,310,420.6

# POST CLOSING TRIAL BALANCE - UTILITY ASSESSMENT TRUST FUNDS

## IF MORE THAN ONE UTILITY EACH ASSESSMENT SECTION MUST BE SEPARATELY STATED

AS AT DECEMBER 31, 2021

Title of Account	Debit	Credit
CASH		
ASSESSMENT NOTES		_
ASSESSMENT SERIAL BONDS		-
FUND BALANCE		

# Sheet 43

# ANALYSIS OF SEWER UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash	Audit Balance			EIPTS			B: I	Balance
and Investments are Pledged	Dec. 31, 2020	Assessments and Liens	Operating Budget				Disbursements	Dec. 31, 2021
Assessment Serial Bond Issues:	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
Assessment Bond Anticipation Note Issues:	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
								-
Other Liabilities								-
Trust Surplus								-
Less Assets "Unfinanced"*	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx	xxxxxxxx
								-
								-
								-
								_
	-	-	-	-	-	-	-	-

<sup>\*</sup>Show as red figure

## **SCHEDULE OF SEWER UTILITY BUDGET - 2021**

### **BUDGET REVENUES**

Source	Budget	Received in Cash	Excess or Deficit*
Operating Surplus Anticipated Operating Surplus Anticipated with Consent of Director of Local Government	88,166.00	88,166.00	-
Sewer Rents	814,000.00	848,634.84	34,634.84
Interest on Investments and Deposits	500.00	3,232.62	2,732.62
Miscellaneous	7,000.00	4,960.26	(2,039.74)
			-
Reserve for Debt Service			<u>-</u>
Capital Fund Balance			_
Added by N.J.S.A. 40A:4-87:(List)	xxxxxxxx	xxxxxxxx	xxxxxxxx
			-
			-
Subtotal	909,666.00	944,993.72	35,327.72
Deficit (General Budget) **			
	909,666.00	944,993.72	35,327.72

<sup>\*\*</sup> Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 45.

## STATEMENT OF BUDGET APPROPRIATIONS

Appropriations:		xxxxxxxx
Adopted Budget		909,666.00
Added by N.J.S.A. 40A:4-87		
Emergency		
Total Appropriations		909,666.00
Add: Overexpenditures (See Footnote)		
Total Appropriations and Overexpenditures		909,666.00
Deduct Expenditures:		
Paid or Charged	774,059.37	
Reserved	128,034.24	
Surplus (General Budget)**		
Total Expenditures		902,093.61
Unexpended Balance Canceled (See Footnote)		7,572.39

### FOOTNOTES: - RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an \* and must agree in aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled"

## STATEMENT OF 2021 OPERATION

## **SEWER UTILITY**

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2021 Sewer Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"

Section 2 should be filled out in every case.

### **SECTION 1:**

Revenue Realized:	xxxxxxxx	
Budget Revenue (Not Including "Deficit (General Budget)")	944,993.72	
Miscellaneous Revenue Not Anticipated		
2020 Appropriation Reserves Canceled in 2021		
Total Revenue Realized		944,993.72
Expenditures:	xxxxxxxx	
Appropriations (Not Including "Surplus (General Budget)")	xxxxxxxx	
Paid or Charged	774,059.37	
Reserved	128,034.24	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Total Expenditures	902,093.61	
Less: Deferred Charges Included in	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Above "Total Expenditures"		000 000 04
Total Expenditures - As Adjusted		902,093.61
Excess		42,900.11
Budget Appropriation - Surplus (General Budget)** Balance of Results of 2021 Operation		
Remainder = ("Excess in Operations" - Sheet 46)	42,900.11	
Deficit		-
Anticipated Revenue - Deficit (General Budget)**	-	
Remainder = Balance of Results of 2021 Operation ("Operating Deficit - to Trial Balance" - Sheet 46)		
( Operating Denoit - to Thai Dalance - Offeet 40)	<u></u>	

## **SECTION 2:**

The following Item of '2020 Appropriation Reserves Canceled in 2021' is Due to the Current fund TO THE EXTENT OF the amount received and Due from the General Budget of 2020 for an Anticipated Deficit in the Sewer Utility for 2020

2020 Appropriation Reserves Canceled in 2021	123,150.04	
Less: Anticipated Deficit in 2020 Budget - Amount Received and Due from Current Fund - If none, enter 'None '		
* Excess (Revenue Realized)		123,150.04

<sup>\*\*</sup> Items must be shown in same amounts on Sheet 44.

## **RESULTS OF 2021 OPERATIONS - SEWER UTILITY**

	Debit	Credit
Excess in Anticipated Revenues	xxxxxxxx	35,327.72
Unexpended Balances of Appropriations	xxxxxxxx	7,572.39
Miscellaneous Revenues Not Anticipated	xxxxxxxx	-
Unexpended Balances of 2020 Appropriation Reserves*	xxxxxxxx	123,150.04
Deficit in Anticipated Revenues	-	xxxxxxxx
		xxxxxxxx
Operating Deficit - to Trial Balance	xxxxxxxx	-
Excess in Operations - to Operating Surplus	166,050.15	xxxxxxxx
* See <u>restriction</u> in amount on Sheet 45, SECTION 2	166,050.15	166,050.15

## **OPERATING SURPLUS - SEWER UTILITY**

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	445,332.52
Excess in Results of 2021 Operations	xxxxxxxxx	166,050.15
Amount Appropriated in the 2021 Budget - Cash	88,166.00	xxxxxxxx
Amount Appropriated in 2021 Budget with Prior Written Consent of Director of Local Government Services		xxxxxxxx
Balance - December 31, 2021	523,216.67	xxxxxxxx
	611,382.67	611,382.67

# ANALYSIS OF BALANCE DECEMBER 31, 2021 (FROM SEWER UTILITY - TRIAL BALANCE)

Cash	670,426.50
Investments	
Interfund Accounts Receivable	
Subtotal	670,426.50
Deduct Cash Liabilities Marked with "C" on Trial Balance	147,209.83
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	523,216.67
Other Assets Pledged to Surplus:*	
Deferred Charges #	
Operating Deficit #	
Total Other Assets	-
# MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2021 BUDGET.	523,216.67

<sup>\*</sup>In the case of a "Deficit in Operating Surplus Cash",

<sup>&</sup>quot;other Assets" would be also pledged to cash liabilities.

## SCHEDULE OF SEWER UTILITY ACCOUNTS RECEIVABLE

Balance December 31, 2020		\$	90,794.39
Increased by: Rents Levied		\$	929,293.42
Decreased by:			
Collections	\$ 848,388.	09	
Overpayments applied	\$ 246.	75	
Transfer to Liens	\$124.	00	
Other	\$310.	00	
		\$	849,068.84
Balance December 31, 2021		\$	171,018.97
SCHEDULE OF SEWI Balance December 31, 2020	ER UTILITY LIEN	<b>NS</b> <u>\$</u>	1,437.60
Increased by:			
Transfers from Accounts Receivable	\$124.	00	
Penalties and Costs	\$ 140.	79	
Other	\$	 \$	264.79
Decreased by:		<u> </u>	20 0
Collections	\$		
Other	\$1,437.	60	
		\$	1,437.60
Balance December 31, 2021		\$	264.79

# DEFERRED CHARGES - MANDATORY CHARGES ONLY SEWER UTILITY FUND

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55, listed on Sheet 29)

	Caused By		Amount Dec. 31, 2020 per Audit Report	Amount in 2021 <u>Budget</u>		Amount Resulting 2021		Balance as at Dec. 31, 2021
1.	Emergency Authorization -			_				
	Municipal*	\$_	\$		\$		\$_	<del>-</del>
2.		\$	\$		\$		\$	_
			Ψ		Ť		٠-	
3.		_\$_	\$		\$		\$_	-
4.		\$	\$		\$		\$	<u>-</u>
5.		\$	\$		\$		\$	
	Deficit in Operations	\$	\$		\$		\$	
	Total Operating	_\$_	\$		\$	_	\$	
6.		\$	\$		\$		\$	
7.		_\$_	\$		\$		\$_	
	Total Capital	_\$_	\$		\$	-	\$_	<u>-</u>

<sup>\*</sup>Do not include items funded or refunded as listed below.

## EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.SA.. 40A:2-3 OR N.J.S.A. 40A:2-51

	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$

### JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	<u>In Favor of</u>	On Account of	<u>Date Entered</u>	<u>Amount</u>	Appropriated for in Budget of 2021
1.				\$	
2.				\$	
3.				\$	
4.				\$	

#### UTILITY SPECIAL EMERGENCY

Date	Purpose	Amount	Not Less Than	Balance	REDUCEI		Balance
		Authorized	1/5 of Amount Authorized*	Dec. 31, 2020	By 2021 Budget	Canceled By Resolution	Dec. 31, 2021
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
							-
	Totals	-	-	-	-	-	-

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page

ddimattia@berlinnj.org

Chief Financial Officer

#### SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR BONDS

#### SEWER UTILITY ASSESSMENT BONDS

	Debit	Credit	2022 Debt Service
Outstanding - January 1, 2021	xxxxxxxx		
Issued	xxxxxxxx		
Paid		xxxxxxxx	
Outstanding - December 31, 2021	-	xxxxxxxx	
L	-	-	
2022 Bond Maturities - Assessment Bonds			\$
2022 Interest on Bonds	Ş	\$	
SEWER UTILITY CAP	ITAL BONDS		
Outstanding - January 1, 2021	xxxxxxxx	1,238,000.00	
Issued	xxxxxxxx		
Paid	60,000.00	xxxxxxxx	
Outstanding - December 31, 2021	1,178,000.00	xxxxxxxx	
L	1,238,000.00	1,238,000.00	
2022 Bond Maturities - Capital Bonds	П		\$ 65,000.00
2022 Interest on Bonds		38,620.00	
INTEREST ON BONDS	S - SEWER UTI	LITY BUDGET	
INTEREST ON BONDS 2022 Interest on Bonds (*Items)		<b>BUDGET</b> 38,620.00	
2022 Interest on Bonds (*Items)	(		
	(	\$ 38,620.00	
2022 Interest on Bonds (*Items)  Less: Interest Accrued to 12/31/2021 (Trial Balance)	<u> </u>	\$ 38,620.00 \$ 9,980.90	

#### LIST OF BONDS ISSUED DURING 2021

Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate
	-	-		

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

#### **SEWER UTILITY LOAN**

	Debit	Credit	2022 Debt	Service
Outstanding - January 1, 2021	xxxxxxxx			
Issued	xxxxxxxx			
Paid		xxxxxxxx		
Outstanding - December 31, 2021	-	xxxxxxxx		
	-	-		
2022 Loan Maturities		1	\$	
2022 Interest on Loans		\$		
SEWER UTILIT	ΓΥ LOAN			
Outstanding - January 1, 2021	xxxxxxxx			
Issued	xxxxxxxx			
Paid		xxxxxxxx		
Outstanding - December 31, 2021	-	xxxxxxxx		
	_	-		
2022 Loan Maturities		1	\$	
2022 Interest on Loans		\$		
INTEREST ON LOA	NS - SEWER UT	TILITY RUDGET		
2022 Interest on Loans (*Items)		\$ -		
Less: Interest Accrued to 12/31/2021 (Trial Balance	ee)	\$		
Subtotal	,	\$ -		
Add: Interest to be Accrued as of 12/31/2022		\$		
Required Appropriation 2022			\$	_
LIST OF BON	DS ISSUED DUI	RING 2021		
Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest Rate
			10040	rate

# SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2022 DEBT SERVICE FOR LOANS

#### **SEWER UTILITY LOAN**

Debit

Credit

2022 Debt Service

Outstanding - January 1, 2021	xxxxxxxx			
Issued	xxxxxxxx			
Paid		xxxxxxxx		
Outstanding - December 31, 2021	-	xxxxxxxx		
	-	-	<u> </u>	
2022 Loan Maturities			\$	
2022 Interest on Loans		\$		
SEWER UTILIT	Y LOAN			
Outstanding - January 1, 2021	xxxxxxxx			
Issued	xxxxxxxx			
Paid		xxxxxxxx		
Outstanding - December 31, 2021	-	xxxxxxxx	1	
	-	-		
2022 Loan Maturities			\$	
2022 Interest on Loans		\$		
INTEREST ON LOAD	NS - SEWER UT	TILITY BUDGET	<u> </u>	
2022 Interest on Loans (*Items)		\$ -		
Less: Interest Accrued to 12/31/2021 (Trial Balance	e)	\$		
Subtotal		\$ -		
Add: Interest to be Accrued as of 12/31/2022		\$	<u> </u>	
Required Appropriation 2022			\$	
LIST OF BON	DS ISSUED DUI	RING 2021		
Purpose	2022 Maturity	Amount Issued	Date of Issue	Interest
			issue	Rate

## Shee

#### DEBT SERVICE FOR SEWER UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	20 For Principal	22 For Interest	Interest Computed to (Insert Date)
1.	Ordinance 19-08	420,000.00	9/29/2021		9/28/2022	1.00%		4,200.00	9/28/2022
2.	Ordinance 20-06	530,000.00	9/29/2021		9/28/2022			5,300.00	9/28/2022
3.									
4.									
5.									
6.									
7.									
8.									
9.									
TOT	AL	950,000.00		950,000.00			-	9,500.00	

Important: If there is more than one utility in the municipality, identify each note.

Memo: Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

(Do not crowd - add additional sheets)

<sup>\*</sup> See Sheet 33 for clarifications of "Original Date of Issue".

	Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	20 For Principal	22 For Interest	Interest Computed to (Insert Date)
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
TOT	AL	950,000.00		950,000.00			-	9,500.00	

Important: If there is more than one utility in the municipality, identify each note.

Designate all "Capital Notes" issued under N.J.S.A. 40A:2-8(b) with "C". Such notes must be retired at the rate Memo: of 20% of the original amount issued annually.

All notes with an original date of issue of 2019 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2022 or written intent of permanent financing submitted.

INTEREST ON NOTES - SEWER UTILITY BUDGET							
2022 Interest on Notes	\$	9,500.00					
Less: Interest Accrued to 12/31/2021 (Trial Balance)	\$	2,427.78					
Subtotal	\$	7,072.22					
Add: Interest to be Accrued as of 12/31/2022	\$	4,750.00					
Required Appropriation 2022	\$	11,822.22					

(Do not crowd - add additional sheets)

<sup>\*</sup> See Sheet 33 for clarifications of "Original Date of Issue".

<sup>\*\*</sup> If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

# sheet 51

#### DEBT SERVICE SCHEDULE FOR SEWER UTILITY ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2021	Date of Maturity	Rate of Interest	20 For Principal	22 For Interest **	Interest Computed to (Insert Date)
<del></del>	-		_			-	-	

Important: If there is more than one utility in the municipality, identify each note.

MEMO:\* See Sheet 33 for clarification of "Original Date of Issue"

Utility Assessment Notes with an original date of issue of December 31, 2019 or prior must be appropriated in full in the 2023 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.

<sup>\*\*</sup> Interest on Utility Assessment Notes must be included in the Utility Fund Budget appropriation "Interest on Notes".

#### SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS SEWER UTILITY

Purpose	Amount Lease Obligation Outstanding Dec. 31, 2021	2022 Budget For Prinicpal	Requirements  For Interest/Fees	
Total	-	-	-	

Sheet 51a

# Sheet 52

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar	nuary 1, 2021	2022		Expended	Other	Balance - December 31, 2021	
not merely designate by a code number.	Funded	Unfunded	Authorizations		·		Funded	Unfunded
Purchase of Submersible Wells	938.87						938.87	
Acquisition of Capital Equipment	2,894.85	500.00					2,894.85	500.00
Line Repair and Acquisition of Equipment	30,020.87				27,824.00		2,196.87	
Sewer Utility Improvements	187,853.39				13,745.00		174,108.39	
Sewer Utility Improvements	312,374.32				147,455.06		164,919.26	
Sewer Utility Improvements	197,862.07	475.00					197,862.07	475.00
Acquisition of Robotic Camera System		15,000.00						15,000.00
Acquisition of Utility Vehicle and SCADA Equipt		27,344.72						27,344.72
Rehabilitation / Replacement of Sewer Mains		300,000.00						300,000.00
Total 70000-	731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72

### 52.1

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar	nuary 1, 2021	2022		Expended	Other	Balance - Dece	mber 31, 2021
not merely designate by a code number.	Funded	Unfunded	Authorizations		·		Funded	Unfunded
PREVIOUS PAGE TOTALS	731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72
PAGE TOTALS	731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar		2022	Expended Other		Balance - December 31, 2021		
not merely designate by a code number.	Funded	Unfunded	Authorizations				Funded	Unfunded
PREVIOUS PAGE TOTALS	731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72
0								
PAGE TOTALS	731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72

### 52.3

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do	Balance - Jar	- January 1, 2021 2022		Expended Othe	Other	Balance - Dece	alance - December 31, 2021	
not merely designate by a code number.	Funded	Unfunded	Authorizations				Funded	Unfunded
PREVIOUS PAGE TOTALS	731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72
PAGE TOTALS	731,944.37	343,319.72	<u>-</u>	-	189,024.06	-	542,920.31	343,319.72

#### SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER (UTILITY CAPITAL FUND)

Balance - January 1, 2021		2022		Expended	Other	Balance - December 31, 2021	
Funded	Unfunded	Authorizations		·		Funded	Unfunded
731,944.37	343,319.72	-	-	189,024.06	-	542,920.31	343,319.72
704.044.57	242.046.75			400.004.55		540.005.54	343,319.72
	Funded	Funded Unfunded  731,944.37 343,319.72	Funded Unfunded Authorizations  731,944.37 343,319.72 -	Funded Unfunded Authorizations  731,944.37 343,319.72	Company	Expended   Other	Funded   Unfunded   Authorizations   Expended   Other   Funded

Place an \* before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

Totals

#### SEWER UTILITY CAPITAL FUND

#### SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	696.95
Received from 2022 Budget Appropriation	xxxxxxxxx	
	xxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxx	xxxxxxxx
		xxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxx
		xxxxxxxx
Balance - December 31, 2021	696.95	xxxxxxxx
	696.95	696.95

#### SEWER UTILITY CAPITAL FUND

#### SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	
Received from 2022 Budget Appropriation *	xxxxxxxxx	
Received from 2022 Emergency Appropriation *	xxxxxxxxx	
Appropriated to Finance Improvement Authorizations		xxxxxxxxx
		xxxxxxxx
Balance - December 31, 2021	-	xxxxxxxxx
	_	_

<sup>\*</sup>The full amount of the 2022 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

#### SEWER UTILITY CAPITAL FUND

#### CAPITAL IMPROVEMENTS AUTHORIZED IN 2022 AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2022 or Prior Years
	-	-	-	-

#### SEWER UTILITY FUND STATEMENT OF CAPITAL SURPLUS

#### 2022

	Debit	Credit
Balance - January 1, 2021	xxxxxxxx	770.51
Premium on Sale of Bonds	xxxxxxxx	
Funded Improvement Authorizations Canceled	xxxxxxxx	
Miscellaneous		
Premium on Sale of BANs		6,830.50
Appropriated to Finance Improvement Authorization		xxxxxxxxx
Appropriation to 2022 Budget Reserve		xxxxxxxxx
Balance - December 31, 2021	7,601.01	xxxxxxxxx
	7,601.01	7,601.01