



**BOROUGH OF BERLIN**  
MUNICIPAL BUILDING  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009

**COUNCIL MEETING AGENDA**  
THURSDAY, FEBRUARY 13, 2025

**REGULAR MEETING BEGAN IMMEDIATELY AFTER THE 6:30 PM WORKSHOP MEETING**  
**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and the Philadelphia Inquirer and is posted on the Borough Hall Bulletin Board stating the time, date, and the place of the meeting.

**ROLL CALL:**

Councilman Badolato - Present  
Councilwoman Cummings – Present  
Councilman Hohing – Present  
Councilman Mascarenhas – Present  
Councilman Wilkinson – Absent  
Council President Miller - Present  
Mayor Miller – Present

Also present: Solicitor, Howard Long – Present  
Administrator, Anne Marie Miller – Present  
Municipal Clerk, Rachel von der Tann, RMC – Present

**APPROVAL OF MINUTES**

Approval of January 6, 2025, regular meeting minutes, Motion; Council President Miller Seconded.; Councilman Hohing AIF All ; Abstain; Councilman Badolato

**COUNCIL REPORTS**

- **BUILDINGS & GROUNDS, PARKS, & RECREATION** - Councilman Badolato
- **PUBLIC WORKS, STREETS & ROADS** - Councilman Wilkinson
- **WATER & SEWER** - Councilwoman Cummings
- **PUBLIC SAFETY** - Councilman Hohing
- **YOUTH ATHLETICS , COMMUNITY EVENTS** - Councilman Mascarenhas
- **FINANCE** - Council President Miller
- **SOLICITOR** -Howard Long

➤ **MAYOR** - Rick Miller



➤ **BUILDINGS, PARKS, & RECREATION** Councilman Badolato

Councilman Badolato explains the Borough is doing a little housekeeping. The Borough is fixing the step that's coming up with the walk in entrance and also in the front of the building, some of the bricks, the mortar, just like the Borough had the front wall redone years ago. Some of that's getting loose and the contractor that's doing that sidewalk is going to fix that as well.

Councilman Badolato also notes it's almost been two months now working with New Jersey Transit on this guardrail issue at the train station. The only thing they've done so far is when they put the guardrail up, it went right into the deck that the Boy Scouts had just finished. The Borough is trying to resolve that issue.

➤ **PUBLIC WORKS, STREETS & ROADS** - Councilman Wilkinson (Absent)

➤ **WATER & SEWER** - Councilwoman Cummings

The Borough did 22 service orders for the meter repairs and replacements, 73 utility mark outs. Monthly maintenance on both the water plants were completed and we replaced 18 water meters for the sewer department. We completed all our routine maintenance at the 10 pump stations as well as the emergency backup generators at the sewer station and pump stations.

➤ **PUBLIC SAFETY** – Councilman Hohing

The fire department had 73 calls for service in January and conducted various training sessions. EMS reported 265 total calls, with the borough accounting for 49% of the call volume. The police department had 3,151 total calls for service, an increase from the previous month.

➤ **YOUTH ATHLETICS AND COMMUNITY EVENTS** - Councilman Mascarenhas

Councilman Mascarenhas is planning for the borough's 100-year anniversary celebration. A German-style Christmas bazaar is suggested as a test pilot for the anniversary events. The council has agreed to form a committee to plan and present ideas for the anniversary celebrations.

Councilman Mascarenhas talks about fixing the lighting and fence at the athletic fields for the Berlin Community School.

➤ **FINANCE** – Council President Miller-

**Revenues Collected Report for January 2025**

Permit fees \$7,361.00

Rental inspection fees \$1,500.00

Zoning Fees \$200.00

Resale inspection fees \$300.00

Community Center \$2,000.00

Tax collector \$1,438,981.44

Utility Collector \$191,401.60

Animal license fee \$1,312.00

Clerk's Office \$51,001.00

Court Office \$19,443.63

The White Horse Demolition project is discussed, clarifying costs and responsibilities. Resolution regarding property management changes for certain Borough properties is explained. The council discusses the removal of affordability controls on certain housing units in Lonaconing.

- **SOLICITOR** – Mr. Howard Long  
The solicitor discussed a new recycling contract that will reduce costs for the Borough.
- **MAYOR Miller-**  
A rabies clinic is scheduled for April 12th at the Borough Hall. The mayor praised DPW for their work during a recent storm and mentioned the completion of a newsletter. There is ongoing frustration with the lack of response from NJ DOT regarding the Franklin Avenue light issue.

Grand opening for Dimitri's Pizza on March 8, 2025 at 12pm.

### **OLD BUSINESS**

NONE

### **NEW BUSINESS**

#### **FIRST READING ON ORDINANCE NO. 2025-01**

**ORDINANCE AUTHORIZING THE BOROUGH OF BERLIN TO RELEASE THE AFFORDABILITY CONTROLS FOR CERTAIN UNITS LOCATED IN LONACONING APARTMENTS, BLOCK 2507, LOT 13.**

Motion to introduce Ordinance No. 2025-01, Councilman Badolato Sec., Council President Miller, RCV All in favor. .

#### **CONSENT AGENDA Resolutions R2-36:2025 to R2-50:2025**

Motion to open to the public: Council President Miller Second; Councilman Mascarenhas AIF:  
All

Motion to close public portion: Councilwoman Cummings Second; Councilman Hohing AIF:  
All

**RES. R2-36:2025**,

Resolution approving Borough vehicles no longer in use to be sold on Gov deals.

**RES. R2-37:2025**

Resolution approving the Governors Council on Substance Use Disorder (GCSUD) establishing Municipal Alliances for the Prevention of Substance Use Disorder, with Voorhees Twp and the Borough of Gibbsboro.

**RES. R2-38:2025**

Resolution appointing Cecilia Kuns for a 5-year term for the Marie Fleche Library in the Borough of Berlin.

**RES. R2-39:2025**

Resolution authorizing an award of contract, pursuant to competitive contracting request for proposals #24-27 by and between the County of Camden (Division of Environmental Affairs) and OMNI Recycling Holdings, LLC for marketing services of single stream recyclable materials for the County of Camden and participating county municipalities, under the Camden County Cooperative Pricing System ID # 57-CCCPS.

**RES. R2-40:2025**

Resolution approving Jake Hutchinson Block 2400 , Lot 27.15 104 Reena's Way, to be tax exempt due to Totally Disabled Veteran.

**RES. R2-41:2025**

Resolution approving the appointment of Judge McCrink as Municipal Court Judge for the Borough of Berlin for a 3-year term effective January 1, 2025, through December 31, 2027.

**RES. R2-42:2025**

Resolution authorizing the acceptance of a grant from the Camden County Municipal Joint Insurance fund for Police Accreditation Services and Execution of a grant agreement.

**RES. R2-43:2025**

Resolution continuing the lease agreement for the Berlin Post Office / Main office , 10 Harker Avenue, for a period of 5 years commencing on November 1, 2026, and ending on October 31, 2031.

**RES. R2-44:2025**

Resolution approving additional ADA playground equipment for the Centennial Park Playground in the amount of \$70,665.00

**RES. R2-45:2025**

Resolution approving the agreement between the Borough of Berlin and Century 21 Reilly Realtors for the property management of 93 Clementon Road due to expire on March 10,2025. This new contract will be effective on the date of signing the agreement and will end 2 years from the effective date.

**RES. R2-46:2025**

Resolution awarding the contract to Ocean Construction in the amount of \$262,500.00 for the White Horse Pike Demolition Project. The CFO has certified the funds.

**RES. R2-47:2025**

Resolution approving the proposal from Pennoni Associates for Asbestos Abatement for the White Horse Pike Demolition Project in the amount of \$28,500.00. The CFO has certified the funds.

**RES. R2-48:2025**

Supporting the Feasibility Study to Implement a Municipal Emergency Medical Services (EMS) Department who will enter into a shared services agreement with the Township of Berlin, Berlin Borough and Clementon Borough for Emergency Medical Services (Ems).

**RES. R2-49:2025**

Resolution approving February payment of bills totaling \$6,635,971.24

**RES. R2-50:2025**

Resolution approving the hiring of Jake Ryan Murphy as full-time Public Works Employee for the Borough of Berlin pending a background check.

**MOTION TO APPROVE RESOLUTIONS R2-36:2025 to R2-50:2025** Councilman Badolato , Sec.; Council President Miller , RCV All in favor.

**PRIVILEGE OF FLOOR**

Motion to open the public portion: Councilman Mascarenhas

Seconded: Councilman Hohing      AIF: All      Opposed: None

Motion to close the public portion: Council President Miller

Seconded: Councilman Mascarenhas      AIF: All      Opposed: None

**GOOD OF THE ORDER**

Motion to adjourn: Councilman Mascarenhas

Seconded: Councilwoman Cummings      AIF: All      Opposed: None

Submitted by:  
Rachel von der Tann  
Municipal Clerk